

BID SCHEDULE

August 24, 2009

NOTICE: No substitution or revision to this Bid Schedule form will be accepted. Truckee Meadows Water Authority will reject any Bid that is received that has changes or alterations to this document. Although the Prevailing Wages are provided in this bid document, the bidder is responsible to verify with the Labor Commissioner if any addendums have been issued. If different, the successful bidder will be required to provide the current Prevailing Wages used in preparation of their bid within 24 hours of bid submission.

BID # 0910-87

BID TITLE: Valley Road Main Replacement

PRICES must be valid for 30 calendar days after the bid opening.

A COPY OF THE "CERTIFICATE" of eligibility to receive a preference in bidding on public works issued to him/her by the State Contractors' Board must be submitted with his/her bid to the Contracts Division in accordance with N.R.S. 338.147 for the preference to be considered. This Statute does not apply to projects expected to cost less than \$250,000.

COMPLETION of this project is expected **PURSUANT TO CONTRACT DOCUMENTS**.

BIDDER acknowledges receipt of _____ Addendums.

(signature)

SUMMARY

Description	Scheduled Value	Unit	Unit Price	Total Price
1. Mobilization, Bonds, and Insurance (See Note 2)	1	Lump Sum		
2. Demobilization and Cleanup	1	Lump Sum		
3. Sheet P-1, 12-inch CI 350 Push-On ductile iron pipe (transmission main - including excavation, bedding, polyethylene wrap, valves, fittings and backfill).	450	LF		
4. Sheet P-1, 12-inch CI 350 Restrained ductile iron pipe (transmission main - incl excavation, bedding, polyethylene wrap, valves, fittings and backfill).	100	LF		
5. Sheet P-1, Additional Cost for 6-inch PE gas main in common trench with Item 3 (including material, excavation, bedding and backfill).	160	LF		
6. Sheet P-1, 2-inch service tap and PE line to connect to existing 2-inch service at Sta 7+42 (installed complete in-place).	1	Each		
7. Sheet P-2, 12-inch CI 350 Push-On ductile iron pipe (transmission main - incl excavation, bedding, polyethylene wrap, valves, fittings and backfill).	320	LF		
8. Sheet P-2, 12-inch CI 350 Restrained ductile iron pipe (transmission main - incl excavation, bedding, polyethylene wrap, valves, fittings and backfill).	270	LF		

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Description	Scheduled Value	Unit	Unit Price	Total Price
9. Sheet P-2, Additional Cost for 6-inch PE gas main in common trench with Items 6 & 7 (incl material, excavation, bedding and backfill).	295	LF		
10. Sheet P-2, 1-in Service Reconnection to 12-inch Ductile Iron line (complete in-place).	2	EA		
11. Sheet P-2, 24-inch Steel Casing (complete in-place).	40	LF		
12. Sheet P-2, Concrete Encasement of 12-inch line (complete in-place).	20	LF		
13. Sheet P-3, 12-inch CI 350 Push-On ductile iron pipe (transmission main - incl excavation, bedding, polyethylene wrap, valves, fittings and backfill).	22	LF		
14. Sheet P-3, 12-inch CI 350 Restrained ductile iron pipe (transmission main - incl excavation, bedding, polyethylene wrap, valves, fittings and backfill).	528	LF		
15. Sheet P-3, 3/4-in Service Reconnection to 12-inch Ductile Iron line (complete in-place).	12	EA		
16. Sheet P-3, 1-1/2-in Service Reconnection to 12-inch Ductile Iron line (complete in-place).	1	EA		
17. Sheet P-4, 12-inch CI 350 Push-On ductile iron pipe (transmission main - incl excavation, bedding, polyethylene wrap, valves, fittings and backfill).	315	LF		
18. Sheet P-4, 12-inch CI 350 Restrained ductile iron pipe (transmission main - incl excavation, bedding, polyethylene wrap, valves, fittings and backfill).	235	LF		
19. Sheet P-4, 24-inch Steel Casing (complete in-place).	36	LF		
20. Sheet P-4, 3/4-in Service Reconnection to 12-inch Ductile Iron line (complete in-place).	5	EA		
21. Sheet P-4, 1-in Service Reconnection to 12-inch Ductile Iron line (complete in-place).	1	EA		
22. Sheet P-4, 1-1/4-in Service Reconnection to 12-inch Ductile Iron line (complete in-place).	2	EA		
23. Sheet P-5, 12-inch CI 350 Push-On ductile iron pipe (transmission main - incl excavation, bedding, polyethylene wrap, valves, fittings and backfill).	331	LF		
24. Sheet P-5, 12-inch CI 350 Restrained ductile iron pipe (transmission main - incl excavation, bedding, polyethylene wrap, valves, fittings and backfill).	229	LF		
25. Sheet P-5, 1-1/2-in Service Reconnection to 12-inch Ductile Iron line (complete in-place).	1	EA		
26. Sheet P-5, 2-in Service Reconnection to 12-inch Ductile Iron line (complete in-place).	1	EA		

BID SCHEDULE

Description	Scheduled Value	Unit	Unit Price	Total Price
27. Sheet P-6, 12-inch CI 350 Push-On ductile iron pipe (transmission main - incl excavation, bedding, polyethylene wrap, valves, fittings and backfill).	75	LF		
28. Sheet P-6, 12-inch CI 350 Restrained ductile iron pipe (transmission main - incl excavation, bedding, polyethylene wrap, valves, fittings and backfill).	280	LF		
29. Sheet P-6, 24-inch Steel Casing (complete in-place).	98	LF		
30. Sheet P-6, 2-in Service Reconnection to 12-inch Ductile Iron line (complete in-place).	1	EA		
31. Installation of Connection Detail 1 as shown on Sheet D-1 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill).	1	LS		
32. Installation of Connection Detail 2 as shown on Sheet D-1 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill).	1	LS		
33. Installation of Connection Detail 3 as shown on Sheet D-1 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill). Sta. 4+30 & 5 + 89	2	LS		
34. Installation of Connection Detail 4 as shown on Sheet D-1 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill).	1	LS		
35. Installation of Connection Detail 5 as shown on Sheet D-1 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill).	1	LS		
36. Installation of Connection Detail 1 as shown on Sheet D-2 of the Drawings (including excavation, bedding, pipe, valves, fittings and backfill).	1	LS		
37. Installation of Connection Detail 2 as shown on Sheet D-2 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill).	1	LS		
38. Installation of Connection Detail 3 as shown on Sheet D-2 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill).	1	LS		
39. Installation of Connection Detail 1 as shown on Sheet D-3 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill)	1	LS		
40. Installation of Connection Detail 2 as shown on Sheet D-3 of the Drawings (incl excavation, bedding, encasement, pipe, valves, fittings and backfill)	1	LS		
41. Installation of Connection Detail 1 as shown on Sheet D-4 of the Drawings (incl excavation, bedding, encasement, valves, fittings and backfill)	1	LS		
42. Installation of Connection Detail 2 as shown on Sheet D-4 of the Drawings (incl excavation, bedding, encasement, pipe, valves, fittings and backfill)	1	LS		
43. Installation of Connection Detail 1 as shown on Sheet D-5 of the Drawings (incl excavation, bedding, encasement, pipe, valves, fittings and backfill)	1	LS		
44. Installation of Connection Detail 2 as shown on Sheet D-5 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill)	1	LS		

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Description	Scheduled Value	Unit	Unit Price	Total Price
45. Installation of Connection Detail 1 as shown on Sheet D-6 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill)	1	LS		
46. Installation of Connection Detail 2 as shown on Sheet D-6 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill)	1	LS		
47. Installation of Connection Detail 3 as shown on Sheet D-6 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill)	1	LS		
48. Installation of Connection Detail 1 as shown on Sheet D-7 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill)	1	LS		
49. Installation of Connection Detail 2 as shown on Sheet D-7 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill)	1	LS		
50. Installation of Connection Detail 1 as shown on Sheet D-8 of the Drawings (incl excavation, bedding, pipe, valves, fittings and backfill)	1	LS		
51. Abandonment of Valley No. 1 Pump Station as shown on Sheet D-11 of the Drawings (including slurry filling of vault).	1	LS		
52. Conversion of Valley No. 1 Pump Station to a Pressure Reducing Station as shown on Sheet D-12 of the Drawings.	1	LS		
53. Abandonment of the Hood Regulator as shown on Sheet D-13 of the Drawings.	1	LS		
54. Abandonment of the Timber Regulator as shown on Sheet D-13 of the Drawings.	1	LS		
55. Furnish, Install and Maintain Temporary Asphalt Pavement Patch.	12,750	SF		
56. Furnish and Install Permanent Asphalt Pavement Patch.	17,500	SF		
57. 2-in Depth Mill and Fill Asphalt Pavement Replacement (meeting City of Reno Requirements)	39,000	SF		
58. Furnish and Install 12-inch Check Valve in 60-inch Manhole Structure	1	EA		
59. Furnish and Install 14-inch Line Stop – Incl removal at completion of work.	1	EA		
60. Furnish and Install 12-inch Line Stop – Incl. removal at completion of work.	1	EA		
61. Furnish and Install 6-inch Line Stop – Incl removal at completion of work.	1	EA		
62. Type III Curb & Gutter (per the Standard Specifications)	50	LF		
63 4-ft wide by 4-inch PCC Sidewalk (per Standard Specifications.	200	SF		

BID SCHEDULE

Description	Scheduled Value	Unit	Unit Price	Total Price
64. Furnish, Install and Maintain Traffic Control for the project during the duration of the Work.	1	LS		
65. Installation of Connection Detail as described in Item 4 of Addendum 1 (incl excavation, bedding, pipe, valves, fittings and backfill).	1	LS		
66. Installation of Temporary Flush Assembly as described in Item 5 of Addendum 1 (incl excavation, bedding, pipe, valves, fittings and backfill).	1	LS		
67. TOTAL BID PRICE				

68. Total Bid Price Written in Words:

Notes to Bid Schedule:

1. Item pricing on this schedule is for use in preparing the schedule of values that will be used as a basis for partial payment during construction and for internal TMWA use. Item descriptions are not intended to be all inclusive. Bidders shall include costs for work not specifically mentioned in the most appropriate item.
2. Refer to Article 7 of the General Conditions for a list of items that may be included in the mobilization bid item.
3. TMWA reserves the right to perform extra work using time and expense or negotiated lump sum procedures.
4. The Contract Sum will be adjusted (increased or decreased) for actual quantities per unit price items. Lump sum items will not be adjusted.
5. Compliance with all permit and environmental requirements is incidental to the Work. No separate bid item, or additional payment provisions, shall be made for operational constraints or conditions placed on the Work by permitting agency requirements.
6. Items 31 through 33 are used for bid evaluation purposes and to establish unit prices for these specific items only. These bid prices shall include all costs associated with the removal of damaged sections and replacement/installation of new curb & gutter and sidewalks as necessary. The Contractor shall use due care when constructing the project improvements so as to minimize damage to curb & gutter and sidewalks.

BID SCHEDULE

BIDDER INFORMATION:

Company Name:
Address:
City:
State / Zip Code:
Telephone Number including area code:
Fax Number including area code:
E-mail:

LICENSING INFORMATION:

Nevada State Contractor's License Number:
License Classification(s):
Limitation(s) of License:
Date Issued:
Date of Expiration:
Name of Licensee:
City, State, Zip Code of Licensee:
Telephone Number of Licensee:

Business License Number:
Date Issued:
Date of Expiration:
Name of Licensee:
City, State, Zip Code of Licensee:
Telephone Number of Licensee:

Taxpayer Identification Number:

BID SCHEDULE

DISCLOSURE OF PRINCIPALS:

1. Individual and/or Partnership:

Owner 1) Name:
Address:
City, State, Zip Code:
Telephone Number:
Owner 2) Name:
Address:
City, State, Zip Code:
Telephone Number:
Other 1) Title:
Name
Other 2) Title:
Name:

2. Corporation:

State in which Company is Incorporated:
Date Incorporated:
Name of Corporation:
Address
City, State, Zip Code:
Telephone Number:
President's Name:
Vice-President's Name:
Other 1) Name:
Title:
Other 2) Name:
Title

BID SCHEDULE

MANAGEMENT AND SUPERVISORY PERSONNEL:

Persons and Positions	Years With Firm
Name	
Title	
Name	
Title	
Name	
Title	

(If additional space is needed, attach a separate page)

REFERENCES:

1. **Instructions:**

1.1.1 List at least three (3) contracts of a similar nature performed by your firm in the last three (3) years. If **NONE**, use your Company's letterhead (and submit with your bid proposal) to list what your qualifications are for this contract. Truckee Meadows Water Authority reserves the right to contact and verify, with any and all references listed, the quality of and the degree of satisfaction for such performance. See the Supplemental Conditions for the TMWA Project Category required for this project.

2. **Clients:** (if additional space is needed attach a separate page)

Owner's Representative :	Telephone #
Address (inc. City, State & Zip):	
Owner's Representative's E-mail:	
Superintendent:	
Amount of Contract:	Date Completed:
Project Title:	
TMWA Project Category:	
Owner's Representative :	Telephone #
Address (inc. City, State & Zip):	
Owner's Representative's E-mail:	
Superintendent:	
Amount of Contract:	Date Completed:
Project Title:	
TMWA Project Category:	

BID SCHEDULE

Owner's Representative :	Telephone #
Address (inc. City, State & Zip):	
Owner's Representative's E-mail:	
Superintendent:	
Amount of Contract:	Date Completed:
Project Title:	
TMWA Project Category:	
Project Name:	
Owner's Representative :	Telephone #
Address (inc. City, State & Zip):	
Owner's Representative's E-mail:	
Superintendent:	
Amount of Contract:	Date Completed:
Project Title:	
TMWA Project Category:	
Project Name:	
Owner's Representative :	Telephone #
Address (inc. City, State & Zip):	
Owner's Representative's E-mail:	
Superintendent:	
Amount of Contract:	Date Completed:
Project Title:	
TMWA Project Category:	

BID SCHEDULE

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS PRIMARY COVERED TRANSACTIONS

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal, State or Local department or agency.
 - b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
 - c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature of Authorized Certifying Official

Title

Printed Name

Date

I am unable to certify to the above statement. My explanation is attached.

Signature

Date

BIDDER'S SAFETY INFORMATION

Bidder's Safety Factors:

Year	"E-Mod" Factor ¹	OSHA Incident Rate ²
2008		
2007		
¹ E-Mod (Experience Modification) Factors are issued by the Employer's Insurance Company of Nevada. ² OSHA Incident Rate is the number of OSHA Recordable Accidents per 100 employees and is calculated as the number of accidents divided by 208,000.		

BID SCHEDULE

LABOR AND EQUIPMENT RATE SCHEDULES

INSTRUCTIONS: Bidder shall fill in additional labor and equipment categories as appropriate and attach separate tables for Subcontractors at the time of Agreement execution. Per Article 8 of the General Conditions, Bidder will provide labor and equipment for extra work on the Project for the following prices, said prices to remain in effect for the entire Contract Time. If required by the Contract, prevailing wage rates shall be paid for labor.

1. Rates shall include all markups such as profit, overhead, subsistence, travel, fuel, maintenance, supervision, etc.
2. Equipment rates shall include mobilization, demobilization, and transportation to and from the job site(s).
3. These equipment rates apply regardless of whether equipment actually furnished is owned, leased, or rented by the Contractor. Special equipment not listed below shall be submitted and approved by TMWA prior to acquisition of the equipment by the Contractor.
4. Hourly standby rate is only applicable for delays caused by TMWA due to circumstances under TMWA's direct control and will be considered only as a claim under Article 8 of the General Conditions.
5. Standby is not applicable when equipment would have otherwise been idle and shall not exceed 40 hours per week.
6. Any extra work will be paid for at the rates listed or per a lump sum change order

LABOR CLASSIFICATION RATE SCHEDULE		
Labor Classification	Straight Time Rate	Overtime Rate
Superintendent		
Foreman		
Carpenter		
Cement Mason		
Electrician		
Equipment Operator		
Glazier		
Iron Worker		
Laborer		
Millwright		
Painter		
Pipe Fitter		
Plumber		
Roofer		
Sheet Metal Worker		
Truck Driver		
Welder		

BID SCHEDULE

LABOR AND EQUIPMENT RATE SCHEDULES (continued)

EQUIPMENT RATE SCHEDULE (UNOPERATED)				
Equipment	Hourly Rate	Daily Rate	Weekly Rate	Hourly Standby Rate
Pickup truck with cell phone				
Rubber tired backhoe				
CAT 31X excavator (or equivalent)				
Cat 32X excavator (or equivalent)				
Cat 33X/35X excavator (or equivalent)				
Rubber tired loader (up to 4 CY)				
Boom truck (capacity _____ ton)				
Flatbed truck (1 ton)				
10 CY dump truck				
20 CY dump truck				
Water truck (_____ gallons)				
Dewatering pump (≤ 3 inch) & hoses				
Air compressor (≤ 200 cfm)				
Hand compactor (Whacker)				
Compactor – sheepsfoot (walk along/remote)				
Compactor – sheepsfoot (operator driven)				
Cat D8 (or equivalent) with ripper				
Cat 14X motorgrader (or equivalent)				
Welding truck/equipment				
Welder with truck/equipment				
Generator (_____ kw)				

BID SCHEDULE

SUBCONTRACTORS EXCEEDING FIVE PERCENT OF BID AMOUNT

INSTRUCTIONS: for Subcontractors **exceeding five (5) percent of bid amount** This information must be submitted with your bid proposal. The bidder shall enter “**NONE**” under “**Name of Subcontractor**” if not utilizing subcontractors exceeding this amount. (This form must be complete in all respects. If, additional space is needed, attach a separate page).

Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		

BID SCHEDULE

SUBCONTRACTORS EXCEEDING ONE PERCENT OF BID AMOUNT OR \$50,000

INSTRUCTIONS: for Subcontractors **exceeding one (1) percent of bid amount or \$50,000 whichever is greater.** This information must be submitted by the three lowest bidders within two (2) hours after the completion of the opening of the bids. Bidder shall enter “NONE” under “Name of Subcontractor” if not utilizing subcontractors exceeding this amount. (This form must be complete in all respects. If, additional space is needed, attach a separate page). The bidder may elect to submit this information with the bid proposal and, in that case, the bidder will be considered as having submitted this information within the above two hours.

Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		

BID SCHEDULE

SUBCONTRACTORS NOT PREVIOUSLY LISTED

INSTRUCTIONS: for **all Subcontractors not previously listed** on the 5% and 1% pages. This information must be submitted by the apparent best bidder within twenty four (24) hours after the completion of the opening of the bids. The bidder shall enter “**NONE**” under “**Name of Subcontractor**” if not utilizing any subcontractors not previously listed. (This form must be complete in all respects. If, additional space is needed, attach a separate page). The bidder may elect to submit this information with the bid proposal and, in that case, the bidder will be considered as having submitted this information within the above twenty four hours.

Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		
Name of Subcontractor	Address	
Phone	Nevada Contractor License #	Limit of License
Description of work		

ACKNOWLEDGMENT AND EXECUTION:

STATE OF _____)
) SS
County of _____)

(Name of Principal)

being first duly sworn, deposes and says: That he/she is the Contractor, or authorized agent of the Contractor for whom the aforesaid described work is to be performed by; that he/she has read the Plans, Specifications, and related documents including but not limited to, any addendums issued and understands the terms, conditions, and requirements thereof; that if his/her bid is accepted that he/she agrees to furnish and deliver all materials except those specified to be furnished by Truckee Meadows Water Authority (Owner) and to do and perform all work for the "Valley Road Main Replacement", Contract Number 0910-087, together with incidental items necessary to complete the work to be constructed in accordance with the Specifications, Plans, and Contract Documents annexed hereto.

TO THE GENERAL MANAGER OF TRUCKEE MEADOWS WATER AUTHORITY, NEVADA:

The undersigned, as bidder, declares that the only persons or parties interested in this proposal, as principals, are those named herein, the bidder is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid: that this proposal is made without collusion with any other person, firm or corporation; that he/she has carefully examined the location of the proposed work; the annexed proposed form of Contract, the Contract Provisions, Plans, Specifications and Contract Documents incorporated therein referred to and made part thereof; that he/she proposes and agrees if this proposal is accepted, that he/she will contract with Truckee Meadows Water Authority in the form of the Contract prescribed, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the Contract and annexed Contract Provisions, Plans and Specifications, in the manner and time prescribed and according to the requirements of the Project Representative as therein set forth, it being understood and agreed that the quantities shown herein are approximate only and are subject to increase or decrease, and that he/she will accept, in full, payment therefore the indicated prices.

(Printed Name of Contractor/Bidder) Contractor/Bidder: _____
BY: _____
Firm: _____
Address: _____
L.S. City: _____
State / Zip Code: _____
Telephone Number: _____
Fax Number: _____
E-mail Address: _____
(Signature of Principal) Signature: _____
DATED this _____ day of _____, 2009.

State of Nevada)
) SS.
County of _____)

On this _____ day of _____, in the year 2009, before me,

/Notary Public, personally appeared _____ Personally known to me (or proved

to me on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument, and acknowledged that he (she) executed it. WITNESS my hand and official seal.

Notary's Signature: _____ My
commission Expires: _____