



1355 Capital Blvd. • PO Box 30013 • Reno, NV 89520-3013  
P 775.834.8080 • F 775.834.8003

All Interested Contractors & Equipment Suppliers

**EMERGENCY RESPONSE EQUIPMENT AND OPERATORS**

Truckee Meadows Water Authority (TMWA) is soliciting the support of equipment suppliers and private contractors having equipment and employees that could be hired at a predetermined rate in the event that TMWA should have an emergency that is beyond our capabilities, to work in conjunction with TMWA staff and equipment. TMWA is securing a listing of contractors, equipment, and rates to be placed on a rotation list to be called upon on an "as needed basis". If your company is interested in providing such services, please provide the information requested and return to this office as soon as possible. Responses provided will remain in effect from receipt of your insurance and information to December 31, 2007. You may, however, amend your rates prior to an event by submitting this document again to replace the document already submitted.

Examples of equipment TMWA will require, but your response is not limited to:

- (1) motor graders - CAT 12H, or equal
- (2) front-end loaders with a minimum two-yard bucket capacity
- (3) front end mounted plows, and trucks mounted with a five (5) yard minimum sand spreader boxes
- (4) minimum five to ten-yard(s) or vehicles suitable for snow and sand
- (5) Semi Truck and Trailers - 40 foot Flat Bed Tractor/Trailer Combination
- (6) All Terrain Forklifts - 8000 pound minimum
- (7) Water Trucks - 2,500 Gallon Potable
- (8) Backhoes - John Deere 410 or Case 590 or CAT 420, or Equal.
- (9) Pick Up Trucks
- (10) Crew Truck
- (11) Excavator – CAT 330, or equal
- (12) Compactor
- (13) 20 Yard End Dump or side Dump
- (14) Mini Excavator

All "Call Outs", instructions, supervision and payments will be coordinated by Pat Nielson or his Designee. Contractors must be able to respond within four (4) hours.

Documents may be downloaded for no-cost from TMWA's Web-site at [http://www.tmh2o.com/about\\_us/doingbusinesswithtmwa/](http://www.tmh2o.com/about_us/doingbusinesswithtmwa/).

Sincerely,

Justine Chambers, Purchasing / Contracts Administrator  
1355 Capital Blvd.  
P.O. Box 30013  
Reno, NV 89520-3013  
(775) 834-8034 / Fax: 834-8153



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INSURANCE REQUIREMENTS: See the end of this document

PAYMENT: Copies of Time Sheets shall be submitted with Invoices to TMWA:  
In person to: 1355 Capital Blvd, Reno, Nevada  
Or by mail to: P.O. Box 30013, Reno, Nevada 89520-3013  
Attention: Pat Nielson  
Phone: 834-8034

By signing this proposal you are confirming that you are an authorized representative of this company and will honor the prices provided in this proposal.

Company Name: \_\_\_\_\_

Full Address: \_\_\_\_\_

License No.: \_\_\_\_\_

Contact Persons: (1) \_\_\_\_\_ Phone Number: \_\_\_\_\_

(2) \_\_\_\_\_ Phone Number: \_\_\_\_\_

AFTER HOURS (5:01pm - 6:59am)

Contact Persons: (1) \_\_\_\_\_ Phone Number: \_\_\_\_\_

(2) \_\_\_\_\_ Phone Number: \_\_\_\_\_

Stand by hourly rate: \_\_\_\_\_ (rate paid if you are called out but your services are not utilized)

Your Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_





### **TMWA INSURANCE REQUIREMENTS**

**By Contractor.** Unless expressly waived in writing by TMWA, Contractor, as an independent contractor and not an employee of TMWA, must obtain and maintain policies of insurance in amounts specified in this Section 11 and pay all taxes and fees incident hereunto. TMWA shall have no liability except as specified in this Agreement. Contractor shall, at Contractor's sole expense, procure, maintain and keep in force the following insurance conforming to the minimum requirements specified below. Unless specifically specified herein or otherwise agreed to by TMWA, the required insurance shall be in effect prior to the commencement of work by Contractor.

**Form of Coverage.** Any insurance or self-insurance available to TMWA shall be excess of and non-contributing with any insurance required from Contractor. Contractor's insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by TMWA, Contractor shall provide TMWA with renewal or replacement evidence of insurance no less than thirty (30) days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by the Agreement, an insurer or surety shall fail to comply with the requirements of this Agreement, as soon as Contractor has knowledge of any such failure, Contractor shall immediately notify TMWA and immediately replace such insurance or bond with an insurer meeting the requirements.

**Additional Insured:** By endorsement to all liability policies, except Worker's Compensation and Professional Liability, evidenced by Contractor, TMWA, its officers, employees and immune Contractors as defined in NRS 41.0307, if any, shall be named as additional insureds for all liability arising from the Agreement.

**Waiver of Subrogation:** Each liability insurance policy shall provide that the insurance company waives all right of recovery by way of subrogation against TMWA, its officers, employees and immune contractors in connection with damage covered by any policy.

**Deductibles and Self-Insured Retentions:** Insurance maintained by Contractor shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by TMWA. Such approval shall not relieve Contractor from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed \$5,000 per occurrence, unless otherwise approved by TMWA.

**Approved Insurer:** Each insurance policy shall be (i) issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers acceptable to TMWA and having agents in Nevada upon whom service of process may be made, and (ii) currently rated by A.M. Best as "A-VII" or better.

#### **Policies Required.**

**Workers' Compensation and Employer's Liability Insurance.** Contractor shall provide proof of worker's compensation insurance as required by NRS 616B.627 or proof that compliance with the provisions of Nevada Revised Statutes, Chapters 616A-D and all other related chapters is not required.

**Commercial General Liability Insurance.** Contractor shall procure and maintain, during the term of this Agreement, occurrence comprehensive general liability insurance for limits of not less than One Million Dollars (\$1,000,000) for bodily injury and property damages, per occurrence, Two Million Dollars (\$2,000,000) products and completed operations aggregate, and Two Million Dollars (\$2,000,000) general aggregate. Coverage shall be on an occurrence basis and shall cover liability arising from premises, operations, independent contractors, completed operations, personal injury, products, civil lawsuits, Title VII actions and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

**Professional Liability/Errors & Omissions Insurance. Not Required for Contractor Construction Contracts.** Contractor shall procure and maintain, during the term of this Agreement, professional liability/errors and omissions insurance in the amount of not less than One Million Dollars (\$1,000,000) per claim. The policy shall have a retroactive date

prior to commencement of the performance of this Agreement and a discovery period at least three (3) years after the later of termination or the date of substantial completion of the project.

**Business Automobile Liability Insurance.** Contractor shall procure and maintain, during the term of this Agreement, business automobile liability insurance in the amount of not less than One Million Dollars (\$1,000,000) per occurrence for bodily injury and property damage. Coverage shall be for “any auto”, including owned, non-owned and hired vehicles.

**Evidence of Insurance.** Prior to the start of any Work, Contractor must provide the following documents to TMWA, Attention: Purchasing & Contracts, P.O. Box 30013, Reno, NV 89520-3013:

**Certificate of Insurance.** Contractor must provide a Certificate of Insurance form to TMWA to evidence the insurance policies and coverage required of Contractor.

**Additional Insured Endorsements.** An original Additional Insured Endorsement, signed by an authorized insurance company representative, must be submitted to TMWA, by attachment to the Certificate of Insurance, to evidence the endorsement of TMWA as additional insured.

**Policy Cancellation Endorsement.** Except for ten days notice for non-payment of premium, each insurance policy shall be endorsed to specify that without thirty (30) days prior written notice to TMWA, the policy shall not be cancelled, non-renewal or coverage and/or limits reduced or materially altered, and shall provide that notices required by this paragraph shall be sent by certified mailed to the address specified above. A copy of this signed endorsement must be attached to the Certificate of Insurance.

Compliance with the insurance requirements of this Agreement shall not limit the liability of Contractor or its sub-contractors, employees or agents to TMWA or others, and shall be in addition to and not in lieu of any other remedy available to TMWA under this Agreement or otherwise. TMWA reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.