

## **Homeland Security Document Deposit**

In an effort to simplify administrative procedures for both TMWA and our contractors, we are instituting a new policy for all future projects. A \$250.00 (“Homeland Security Document Deposit”) will be required the first time a contractor bids on a project. The funds will be deposited into a TMWA account. If the plans and specifications are returned to TMWA, the funds will be retained for future projects. Interest will accrue for the period of time the deposit is held. Your deposit and interest are refundable at any time upon written request.

If the plans & specifications are not returned to TMWA, your deposit will be retained by TMWA and you will be required to submit a new deposit for the next project. If you have more than one set of plans that are not returned, TMWA will bill you for the balance at \$250.00 a set and you will not be permitted to bid on future projects until your balance is paid and a new \$250.00 deposit is submitted to TMWA. Be sure to include your company name, phone number, fax number, and address on your check.

Truckee Meadows Water Authority (TMWA), Attention: Justine Chambers  
(Physical Address) 1355 Capital Blvd., Reno, NV 89502 (775) 834-8056  
(Mailing Address) P.O. Box 30013, Reno, NV 89520-3013

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