



1355 Capital Boulevard

P.O. Box 30013

Reno, Nevada 89520

(775) 834-8000

NEW BUSINESS APPLICATION FOR NEW OR MODIFIED SERVICE

Project classifications requiring water rights dedication

<input type="checkbox"/> Single Family Residential Service	<input type="checkbox"/> Subdivision Design and Final NAC	<input type="checkbox"/> Commercial Service	<input type="checkbox"/> Commercial With Main and Final NAC	<input type="checkbox"/> Tenant Improvement Only
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Project classifications NOT requiring water rights dedication

<input type="checkbox"/> Annexation	<input type="checkbox"/> Discovery Level 1 or 2	<input type="checkbox"/> Tentative NAC	<input type="checkbox"/> Main Only and Final NAC	<input type="checkbox"/> Hardship Letter
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Do you have Water Rights? Yes No Unknown

Is Project in TMWA's Service Territory? Yes No Unknown

Owner Information: (Legal Name and Address for Owner)

Name _____ Attn: _____
 Mailing Address _____ E-Mail _____
 City _____ State _____ Zip Code _____
 Phone # _____ Cell # _____ Fax # _____

Contact Information: (If different than Owner information)

Name _____ Attn: _____
 Mailing Address _____ E-Mail _____
 City _____ State _____ Zip Code _____
 Phone # _____ Cell # _____ Fax # _____

Engineering Firm

Firm Name _____ Contact _____ Phone # _____
 Fax _____

Billing Information (if different than Owner Information):

Contact Name _____ Tax ID#/SSN _____ Phone# _____
 Address: _____ City _____ State _____ Zip _____

Project Information:

Service Address _____
 City _____ State _____ Zip _____

Assessor Parcel # (APN) _____ # of units _____
 Sq. footage of building/dwelling _____ Sq. Footage of Lot _____
 Location Description _____
 Custom Home(s) Yes No Proposed Use/Zoning Density _____

Requested Services/Meters:

Domestic:

Meter Size _____ Quantity _____
Meter Size _____ Quantity _____

Irrigation:

Meter Size _____ Quantity _____
Meter Size _____ Quantity _____

Is Re-vegetation Required?

Yes _____ No _____

Internal Fire Service(s):

Size _____ Quantity _____

Fire Hydrant(s):

Size _____ Quantity _____

Brief Project Description: _____

Are there auxiliary water sources on the project site?

Well on Property: Yes _____ No _____ Auxiliary/Reclaimed Water: Yes _____ No _____
Ditch or Runoff: Yes _____ No _____

Are you aware of any of the following: (These may delay construction of your project)

- Environmental Issues _____
- Federal Land Issues _____
- BIA/Tribal Land Issues _____
- Right of Way/Easement Issues _____
- State Highway and/or NDOT Issues _____
- Railroad Issues _____

WATER RIGHTS DEDICATION – Applications for Single Family Residential Service, Subdivision Design and Final NAC, Commercial Service, Commercial with Main and Final NAC, and Tenant Improvement require Applicant to dedicate water rights or purchase Will Serve Commitments before service will be provided.

Owner understands and acknowledges that TMWA will forward this request and the findings or results of this request to the Owner of Record for the afore referenced parcel.

Owner's Signature _____
Date _____

TMWA Signature _____
Complete Submittal Date _____

Complete Submittal Requirements (Partial submittals will not be accepted):

Required (X)	Annexation	Discovery Levels 1 & 2	Tentative NAC	Tenant Improvement	Single Family Residential Service	Commercial Service	Commercial with Main Requiring a NAC Report	Subdivision Design Requiring a NAC Report	Main Only Requiring a NAC Report	
Initial Engineering & Resource Review Fee (Minimum Fee**)	\$1,500.00	\$720.00	\$100.00		\$150.00	\$300.00	\$1,100.00	\$1,500.00	\$1,100.00	
Proof of Ownership (Copy of Deed and/or Title Report)	X	If Available			X	X	X	X	X	
Owner's Affidavit (ONLY if appointing third party agent)	X		X		X	X	X	X	X	
Official Plat Map								X		
Existing Easements										
Title Sheet			X				X	X	X	
Phasing/Timing Requirements						X	X	X	X	
Building Footprints and Driveway Locations						X	X	X	X	
Site Plan & Street Layout (Including ROW) W/ Vicinity Map	X		X	X		X	X	X	X	
Full Plan and Profile							X	X	X	
Full Utility Plan within ROW			X				X	X	X	
Grading Plan			X				X	X	X	
Approved Fire Hydrant Locations, Service Demand & Duration					X	X	X	X	X	
Irrigation Plans & Separate Irrigation Demands – Including Temporary Irrigation (Jurisdictional Agency's letter if using reclaimed water)					X		X	X	X	
W-1 Water Design – W/Building footprints						X 3 copies	X 3 copies	X 3 copies	X 3 copies	
CAD Drawings (See individual project requirements listed)	X Site Plan & Street Layouts			X Items listed above		X W-1 Only	X Full Civil Set	X Full Civil Set	X Full Civil Set	X Full Civil Set
Meets & Bounds Legal Description W/Map	X									
Plumbing Plans/Mechanicals					X 1 Copy		X 1 Copy	X 1 Copy		

Notes:

- All civil and landscape drawings, including landscape demands, must be wet stamped.
- Applicant must provide two wet-stamped copies of the full Civil Set for Commercial, Commercial W/Main, Subdivision NAC & Main Only job classifications.
- If change of ownership occurs during the application process, the new owner will be required to submit a new application form and all applicable fees and timelines will be re-evaluated.
- Discovery findings are preliminary in nature and are based on the quantity and accuracy of the data received.
- All CAD files should comply with current Base Map Committee Standards.
- Check, Cash or Money Order Only.

* Above requirements are minimums. Additional information may be necessary depending upon the project complexity.

**All remaining project costs will be assessed at time of contract issuance in accordance with TMWA's current fee and rate schedules.

STATE OF _____)
 : ss
COUNTY OF _____)

AFFIDAVIT OF OWNERSHIP

I, _____, being duly sworn, depose and say:

1. That I am (a) the owner of record, or (b) an authorized agent acting in my capacity as _____ of _____, the owner of record, (hereinafter "Owner") of that certain real property identified as Wshoe County Assessor's Parcel No. _____ (hereinafter "Property");

2. That Owner intends to develop the Property or is currently investigating the Property for potential development;

3. That Owner hereby authorizes and appoints _____ (hereinafter "Representative:") to assist Owner in its investigation and/or development of thoe Property;

4. That Owner hereby authorizes Truckee Meadows Water Authority (hereinafter "TMWA") to discus water service relating to the Property with Representative, to accept information relating to Owner and the Property with representative, and to treat Representative as the Owner of the Property for all purposes relating to the application for water service for the Property; and

5. That Owner acknowledges that any and all contractual agreements for water service and/or necessary grants of easements must be executed by Owner and not Representative, unless TMWA is provided with an acceptable Special Power of Attorney.

Dated this _____ day of _____, 20_____.

OWNER:

By: _____

Subscribed and Sworn to this _____ day

Of _____, 20_____.

Notary Public