

1355 Capital Blvd. • P.O. Box 30013 • Reno, NV 89520-3013  
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**NEW BUSINESS APPLICATION FOR NEW OR MODIFIED SERVICE**

Project classifications requiring water rights dedication

Single Family Residential Service	Subdivision Design and Final NAC	Commercial Service	Commercial With Main and Final NAC	Tenant Improvement Only
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Project classifications NOT requiring water rights dedication

Annexation	Discovery Level 1 or 2	Tentative NAC	Main Only and Final NAC	Hardship Letter
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Do you have Water Rights? Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown \_\_\_\_\_

Is Project in TMWA's Service Territory? Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown \_\_\_\_\_

**Owner/Applicant Information:** (Legal Name and Address for Owner)

Name \_\_\_\_\_ Attn: \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ Email \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone \_\_\_\_\_ Cell \_\_\_\_\_

**Contact Information:** (If different than Owner information)

Name \_\_\_\_\_ Attn: \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ Email \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone \_\_\_\_\_ Cell \_\_\_\_\_

**Engineering Firm**

Firm Name \_\_\_\_\_ Contact \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

**Project Information:**

Service Address \_\_\_\_\_ City \_\_\_\_\_  
 Assessor Parcel # (APN) \_\_\_\_\_  
 Is this within Nevada Department of Transportation Right of Way? Yes No Unknown  
 Number of units \_\_\_\_\_ Sq. footage of building/dwelling \_\_\_\_\_  
 Location Description \_\_\_\_\_

**Requested Services/Meters:**

**Domestic:**

Meter Size \_\_\_\_\_ Quantity \_\_\_\_\_  
Meter Size \_\_\_\_\_ Quantity \_\_\_\_\_

**Irrigation:**

Meter Size \_\_\_\_\_ Quantity \_\_\_\_\_  
Meter Size \_\_\_\_\_ Quantity \_\_\_\_\_

**Is Re-vegetation Required?**

Yes \_\_\_\_\_ No \_\_\_\_\_

**Internal Fire Service(s):**

Size \_\_\_\_\_ Quantity \_\_\_\_\_

**Fire Hydrant(s):**

Quantity \_\_\_\_\_

**Brief Project Description (Include any project phasing):**

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WATER RIGHTS DEDICATION – Applications for Single Family Residential Service, Subdivision Design and Final NAC, Commercial Service, Commercial With Main and Final NAC, and Tenant Improvement require Applicant to dedicate water rights or purchase Will Serve Commitments before service will be provided.

A change of ownership during the application process will require a new application form for the new owner with proof of ownership. Additional fees may be required. Timelines will be evaluated at time of new application.

**Owner understands and acknowledges that TMWA will forward this request and the findings or results of this request to the Owner of Record for the afore referenced parcel.**

**Owner's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**TMWA Representative** \_\_\_\_\_

**Complete Submittal Date** \_\_\_\_\_

**Submittal Requirements** (Partial submittals will not be accepted)

<b>Required (X)</b>	Annexation	Discovery Levels 1 & 2 <sup>3</sup>	Tentative NAC	Tenant Improvement	Single Family Service	Commercial Service	Commercial with Main	Subdivision Design	Main Only	
Initial Engineering & Resource Review Fee <sup>1</sup>	\$1,500	\$720	\$100		\$150	\$300	\$1,820	\$2,220	\$1,820	
Proof of Ownership (Copy of Deed or Title Report)	<b>X</b>	<b>IF AVAILABLE</b>			<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	
Owner's Affidavit (ONLY if appointing third party agent)	<b>X</b>		<b>X</b>			<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	
Tentative Map Plans per City / County Requirements <sup>2</sup>	<b>IF AVAILABLE</b>		<b>X</b>							
Official Plat Map <sup>1</sup>								<b>X</b> 3 Sets		
Full Wet Stamped Civil Set <sup>2</sup>			<b>X</b>				<b>X</b> 2 Sets	<b>X</b> 2 Sets	<b>X</b> 2 Sets	<b>X</b> 2 Sets
Approved Fire Hydrant Locations, Demand & Duration			<b>X</b>			<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
Irrigation Plans & Separate Wet Stamped Irrigation Demands <sup>2</sup>			<b>X</b>			<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	
Water Design (W-1) <sup>2</sup>			<b>X</b>				<b>X</b> 3 Sets	<b>X</b> 3 Sets	<b>X</b> 3 Sets	<b>X</b> 3 Sets
AutoCAD Files of Civil Set			<b>X</b>				<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
Plumbing, Architectural floor and Mechanical Plans <sup>2</sup>			<b>X</b>			<b>X</b> 1 Set	<b>X</b> 1 Set	<b>X</b> 1 Set		
Meets & Bounds Legal Description w/ Map <sup>2</sup>	<b>X</b>									

Notes:

- 1 Check, Cash or Money Order only. All remaining project costs will be assessed at time of Water Service Agreement issuance in accordance with TMWA's current fee and rate schedules.
  - 2 Must be wet stamped.
  - 3 Discovery findings are preliminary in nature and are based on the quantity and accuracy of the data received.
- All Civil and Water Facility plan sets shall be 36" x 24" or 34" x 22". Plans plotted on larger formats will not be accepted.
  - All CAD files shall follow industry standard layer controls and include the following, at a minimum:
    - Property Lines
    - Limits of Paving (curb/gutter/sidewalk)
    - Building Footprints
    - Easements
    - Curb and Building Pad Elevations
    - Proposed Utility Piping
  - Above requirements are minimums. Additional information may be necessary depending upon the project complexity.

STATE OF \_\_\_\_\_ )  
 : ss  
COUNTY OF \_\_\_\_\_ )

## AFFIDAVIT OF OWNERSHIP

I, \_\_\_\_\_, being duly sworn, depose and say:

1. That I am (a) the owner of record, or (b) an authorized agent acting in my capacity as \_\_\_\_\_ of \_\_\_\_\_, the owner of record, (hereinafter "Owner") of that certain real property identified as Washoe County Assessor's Parcel No. \_\_\_\_\_ (hereinafter "Property");

2. That Owner intends to develop the Property or is currently investigating the Property for potential development;

3. That Owner hereby authorizes and appoints \_\_\_\_\_ (hereinafter "Representative:") to assist Owner in its investigation and/or development of the Property;

4. That Owner hereby authorizes Truckee Meadows Water Authority (hereinafter "TMWA") to discuss water service relating to the Property with Representative, to accept information relating to Owner and the Property with Representative, and to treat Representative as the Owner of the Property for all purposes relating to the application for water service for the Property; and

5. That Owner acknowledges that any and all contractual agreements for water service and/or necessary grants of easements must be executed by Owner and not Representative, unless TMWA is provided with an acceptable Special Power of Attorney.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

OWNER:

By: \_\_\_\_\_

Subscribed and Sworn to this \_\_\_\_\_ day

Of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public