



## STAFF REPORT

**TO:** Board of Trustees  
**FROM:** Jessica Atkinson, TMWA Human Resources Administrator  
**DATE:** 11/22/2016  
**SUBJECT:** Discussion and direction regarding meeting times and dates for 2017

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### **Recommendation**

TMWA staff recommends that the Board of Trustees provide input on the schedule proposed for the TMWA §501-c-9 Post-Retirement Medical Plan & Trust meetings as well as confirmation of meeting times.

### **Discussion**

The regular schedule for the TMWA §501-c-9 Post-Retirement Medical Plan & Trust meetings has traditionally been quarterly on the third Tuesday of the month beginning in February of each calendar year.

Staff recommends keeping the trustee meetings for the two different post-retirement medical benefit trusts on similar schedule for ease of scheduling legal counsel. As such, the recommendation is for the §501-c-9 trustee meeting to immediately proceed the §115 trustee meeting.

### **2017 Trustee Meeting Dates Proposed**

Tuesday, February 21	1:00 p.m.
Tuesday, May 16	1:00 p.m.
Tuesday, August 15	1:00 p.m.
Tuesday, November 21	1:00 p.m.