

M Sullivan _____
J Atkinson _____

Post-Retirement Medical Plan & Trust

*A single employer plan sponsored by
Truckee Meadows Water Authority*



November 22, 2016 MINUTES

The meeting of the TMWA Post-Retirement Medical Plan and Trust (Trust) Trustees was held on Tuesday, November 22, 2016 in the Truckee Meadows Water Authority Independence Room, 1355 Capital Blvd., Reno, Nevada.

Michele Sullivan, Chairman, called the meeting to order at *1:27 p.m.

1. ROLL CALL AND DETERMINATION OF PRESENCE OF A QUORUM.

A quorum was present.

Voting Members Present:

Michele Sullivan
Michael Nevarez
Juan Esparza

Voting Members Absent

Steve Enos

Staff Members Present

Jessica Atkinson
Mary Bennett
*Gus Rossi
Rosalinda Rodriguez

Staff Members Absent:

Pat Waite

2. PUBLIC COMMENT

Ron Penrose- Retiree came to pose the following questions:

Are Dental and Vision premiums reimbursable under the Trust Document?

Can Trust credits be used for reimbursements for other health related expenses such as co-pays?

Can a portion of his Trust credit be applied towards covering his spouse's medical?

Mr. Penrose had posed these questions before and this has been listed and addressed as Agenda Item 7.

3. APPROVAL OF THE AGENDA

Upon motion made and seconded, and carried by unanimous consent of the Trustees present, the Trustees approved the agenda.

4. APPROVAL OF THE MAY 17, 2016 MINUTES

Upon motion made and seconded, and carried by unanimous consent of the Trustees present, the Trustees approved the May 17, 2016 minutes.

5. REVIEW AND APPROVAL OF POST-RETIREMENT MEDICAL TRUST BENEFIT CALCULATIONS FOR TMWA RETIREE(S)

Ms. Atkinson presented the benefit calculation for Mary Bennett. Ms. Bennett will retire on January 8, 2017, and is requesting trust benefits beginning February 1, 2017. Ms. Atkinson met with the retiree and confirmed the information on the benefit calculation form, and Ms. Bennett has signed all paperwork. Ms. Bennett has elected to continue on TMWA's PPO plan as Retiree Only coverage (Non-Medicare) and will have any remaining premium balance paid from her RHS or PERS account. She has also elected life insurance coverage for his spouse.

Upon motion made and seconded, and carried by unanimous consent of the Trustees present, the Trustees approved providing the benefits as calculated to Mary Bennett.

6. ELECTION OF CHAIR AND VICE-CHAIR (PAST APPOINTMENT EXPIRES DECEMBER 31, 2016)

Ms. Atkinson recommended that the Board of Trustees discuss and decide which Trustees would serve as Chairperson and Vice Chairperson for a two year term beginning January 1, 2017 through December 31, 2018.

Upon motion made and seconded, and carried by unanimous consent of the Trustees present, the Trustees approved the appointment of Michele Sullivan as Chairperson.

Upon motion made and seconded, and carried by unanimous consent of the Trustees present, the Trustees approved the appointment of Steve Enos for Vice-Person.

7. REQUEST OF INTERPRETATION AND CLARIFICATION OF TRUST CREDIT

In response to the public comment from Mr. Penrose's questions, the following answers were supplied:

Are dental and vision premiums reimbursable if the retiree is not on one of the health plans offered by TMWA?

Mr. Gus Rossi advised that his interpretation is that the Trust Document is not clear on whether Dental and Vision Premiums are reimbursable expenses. This is due to the fact that his interpretation of trust language was that in order to be eligible for trust benefits, individuals needed to be enrolled in plans offered by TMWA. Ultimately Gus advised that dental and vision premiums are eligible expenses under a VEBA document; however, our plan is not explicit on eligibility for reimbursement and is therefore not clear whether or not dental and vision premiums can be classified the same as a medical premium. He recommended that going forward any retiree submitting a request for reimbursement be required to sign an acknowledgement stating the requestor is not receiving reimbursement elsewhere for the same expense. Additionally, until the Trust has a definitive answer on this matter Ron Penrose and others like him who have been receiving reimbursements from the trust including reimbursements for dental and or vision only will be allowed to continue doing so because the language in the plan document does not explicitly preclude this. It was ultimately agreed that the trust could continue to reimburse for these expenses without jeopardizing the plan and Gus would do some research to determine if any plan or policy modifications were necessary to address this matter.

Can the Trust credits be used to request reimbursements for other health related expenses such as co-pays?

Mr. Rossi believed that VEBA plans could allow for reimbursement for co-pays and other direct medical expenses as long as the retiree is not also receiving reimbursement from another source. It was requested that Gus verify if co-pays and other direct medical expenses really can be reimbursed under a VEBA and if our plan specifically allows for this without making any plan changes. In addition to ensuring that appropriate plan provisions were in place, it was agreed that the Trustees would need to do an analysis to determine the administrative and financial burden to take on the processing and reimbursement of co-pays and other direct medical expenses prior to making a decision to adopt and or modify and adopt changes to the plan.

Can Trust credits be used towards spouse premiums if the retiree is not on one of the health plans offered by TMWA?

Mr. Rossi advised that although TMWA's plan document uses the word "and" in the sentence, "Monetary benefits earned under this plan shall be used to either reimburse or pay directly all or a portion of the premiums or costs assessed for health coverage for the Participant **and** his or her spouse..." he believes the intent was to cover spouse premiums and therefore opined that trust credits could be used toward spouse premiums if the retiree is not on one of the plans being offered by TMWA so long as the

M Sullivan _____
J Atkinson _____

reimbursement issue previously discussed is satisfactorily addressed to document that trust allowed for reimbursements outside of the TMWA plans.

It was requested that Mr. Rossi research and verify all of the questions brought forward and bring his official recommendations back to the Trustees during the next scheduled Trust meeting.

8. REQUIRED COMMUNICATION FROM EXTERNAL TRUST AUDITORS EIDEBALLY

This was for informational purposes no motion for approval needed.

9. PRESENTATION OF TRUCKEE MEADOWS WATER AUTHORITY POST-RETIREMENT MEDICAL PLAN AND TRUST'S AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2015

Ms. Sullivan advised that the standard audit was conducted and there were no significant findings, it was a clean audit.

Upon motion made and seconded, and carried by unanimous consent of the Trustees present, the Trustees approved the Financial Statements for the year ended December 31, 2015.

10. DISCUSSION AND POSSIBLE TRUSTEE DIRECTION REGARDING MEETING TIMES AND DATES FOR 2017

Upon motion made and seconded, and carried by unanimous consent of the Trustees present, the Trustees approved the meeting times and dates for 2017 as recommended in the staff report for this agenda item.

11. TRUSTEE COMMENTS AND REQUEST FOR FUTURE AGENDA ITEMS

There were no comments.

12. PUBLIC COMMENT

There was no public comment.

13. ADJOURNMENT

With no further business to discuss, Chairman Sullivan adjourned the meeting at 1:46 p.m.

Minutes were approved by the Trustees in session on February 21, 2017.

M Sullivan _____
J Atkinson _____

Respectfully Submitted,

Rosalinda Rodriguez, Recording Secretary

*Meeting started late.*Gus Rossi arrived at 1:25 pm was present for Agenda Items 1-13.