

TRUCKEE MEADOWS WATER AUTHORITY
MINUTES OF THE JANUARY 19, 2022
MEETING OF THE BOARD OF DIRECTORS

The Board of Directors met on Wednesday, January 19, 2022, virtually via Zoom. Chair Hartung called the meeting to order at 10:05 a.m.

1. ROLL CALL

Members Present: *Paul Anderson, Jenny Brekhus, Kristopher Dahir, Vaughn Hartung, Alexis Hill, and Neoma Jardon.

Member Absent: Naomi Duerr

*Member Anderson joined the meeting at 10:11 a.m.

A quorum was present.

2. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Member Jardon.

3. PUBLIC COMMENT

There was no public comment.

4. POSSIBLE BOARD COMMENTS OR ACKNOWLEDGEMENTS

There were no Board comments.

5. APPROVAL OF THE AGENDA

Upon motion by Member Jardon, second by Member Dahir, which motion duly carried by unanimous consent of the members present, the Board approved the agenda.

6. APPROVAL OF THE MINUTES OF THE DECEMBER 7, 2021 MEETING

Upon motion by Member Jardon, second by Member Dahir, which motion duly carried by unanimous consent of the members present, the Board approved the December 7, 2021 minutes.

7. PRESENTATION OF TMWA'S 2021 POPULAR ANNUAL FINANCIAL REPORT (PAFR)

Matt Bowman, TMWA Financial Controller, presented the PAFR, Popular Annual Financial Report he mentioned at last month's Board meeting when he presented the Annual Comprehensive Financial Report (ACFR). Mr. Bowman acknowledged staff, Robert Charpentier, TMWA Communications Specialist, and Cammy LoRe, GoodStanding, who drove the planning and development of the document.

The Board thanked staff for their work in putting together a very well laid out and appealing document of the PAFR, ensured both favorable and unfavorable (if the audit had resulted in significant findings – it did not) information would be included in future reports, and method of releasing it to the public. Mr. Bowman replied they don't expect to have any findings in the future, but any would be addressed, and the report has been sent out via TMWA's e-Newsletter, social media, bill insert and both the Board meeting and the Standing Advisory Committee meeting next month.

8. WATER SUPPLY UPDATE

Bill Hauck, TMWA Senior Hydrologist & Conservation Supervisor, presented the water supply update: things look remarkably better than last October when upstream drought reserves were still being released; October set the record for the wettest October on record and December the snowiest month on record, the region entered January with snowpack values approximately 250% of normal; snowpack totals are still well above average, Tahoe and Truckee Basin snowpacks are at 145% and 159% of normal levels, respectively; there is an 80% chance of ending the 2022 water year with normal or better level; and there is 48,776 acre feet (AF) of storage and expect to add about another 17,000 AF by July.

9. PUBLIC HEARING ON RATE AMENDMENT

A. RATE AMENDMENT, SECOND HEARING AND ADOPTION: DISCUSSION AND ACTION ON RESOLUTION NO. 299: A RESOLUTION TO ADOPT TMWA RATE SCHEDULE BSF – BUSINESS SERVICES FEES

B. RATE AMENDMENT, SECOND HEARING AND ADOPTION: DISCUSSION AND ACTION ON RESOLUTION NO. 300: A RESOLUTION TO ADOPT TMWA RATE SCHEDULE WSF – WATER SYSTEM FACILITY CHARGES REVISING AREA FEE, SUPPLY AND TREATMENT, AND STORAGE UNIT COSTS

Chairman Hartung opened the hearings on Items 9A and 9B concurrently.

Danny Rotter, TMWA Engineering Manager, presented the proposed amendments to BSF and WSF fees for adoption and scheduled to go into effect January 31, 2022. Mr. Rotter reported they had received no further comments from any individuals or developer groups.

C. PUBLIC COMMENT

There was no public comment.

Upon motion by Member Brekhus, second by Member Dahir, which motion duly carried by unanimous consent of the members present, the Board adopted Resolution No. 299: A resolution to adopt TMWA Rate Schedule BSF – Business Services Fees and Resolution No. 300: A resolution to adopt TMWA Rate Schedule WSF – Water System Facility Charges revising area fee, supply and treatment, and storage unit costs.

CLOSE PUBLIC HEARING

10. DISCUSSION AND ACTION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE GENERAL MANAGER RECRUITMENT SELECTION PROCESS

Jessica Atkinson, TMWA Human Resources Manager, recalled the presentation last August, which focused on three senior leaders planning to exit in 2022. The General Manager's position is unique as it is appointed by the Board and staff is looking for direction on how to proceed with the recruitment process which will be vacated by Mark Foree, TMWA's General Manager, around October 2022. Ms. Atkinson presented the draft General Manager position description, proposed process and approximate timeline, and three different options to the Board: 1) recruit internally; 2) internal/local/regional search; and 3) use an executive search firm, with staff recommendation being to start with an internal recruitment strategy.

The Board thanked Ms. Atkinson on her report and presentation. The Board acknowledged that even though TMWA has strong internal candidates to start with, it is important to conduct an external recruitment as well, perhaps using an executive search firm to ensure an impartial approach; inquired if they choose the internal process and are unsatisfied, how would it impact the timeline (about two months); recognition of Mr. Foree's tenure and professional approach in drafting the succession plan; the need to address cost and necessity of using a firm; importance of the individual understanding the Truckee River Operating Agreement (TROA) and nuances of the Truckee Meadows region; and inquired what methods would be used to conduct the search. Ms. Atkinson stated in addition to posting the position on TMWA's website, they would conduct a regional search using trade organizations and professional recruitment websites, which they believe would generate a pool of potential candidates to bring back to the Board. If at that time the Board were not pleased with the candidates, there would be time to hire an executive search firm.

Upon motion by Member Jardon, second by Member Anderson, which motion duly carried by unanimous consent of the members present, the Board approved the draft General Manager position description, proposed timelines for staff and the hybrid recruitment approach: internal/local/regional search.

11. GENERAL MANAGER'S REPORT

Mr. Foree said we are hoping for more precipitation to keep the snowpack above the average level.

12. PUBLIC COMMENT

There was no public comment.

13. BOARD COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

There were no Board comments.

14. ADJOURNMENT

With no further discussion, Chair Hartung adjourned the meeting at 11:05 a.m.

Approved by the TMWA Board of Directors in session on Wednesday, February 16, 2022.

Sonia Folsom, Board Clerk.

****Member Anderson was present for agenda items 7 thru 14 only.***