

TRUCKEE MEADOWS WATER AUTHORITY
MINUTES OF THE DECEMBER 12, 2024
MEETING OF THE BOARD OF DIRECTORS

The Board of Directors met on Thursday, December 12, 2024 at Washoe County Commission Chambers. Vice Chair Andriola called the meeting to order at 10:00 a.m.

1. ROLL CALL

Directors Present: Paul Anderson, Clara Andriola, **Alexis Hill, Devon Reese, and Alternates Kathleen Taylor and *Megan Ebert.

Director Absent: Naomi Duerr.

A quorum was present.

**Alternate Ebert joined via Zoom at 10:03 a.m.*

***Director Hill arrived at 10:28 a.m.*

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by General Counsel Jake Herzik.

3. PUBLIC COMMENT

Janice Howard, a TMWA customer, informed the Board that she received a 48-hour termination notice on a Friday after hours. She attempted to pay through her bank but realized it would be late, so she paid via TMWA's payment portal, resulting in a double payment. Ms. Howard discovered she was enrolled in e-bill notification without her authorization; her last paper bill was received in September. She noted that the 48-hour termination notice is problematic for seniors and suggested a notice period of three to five business days before water shutoff. John Zimmerman, General Manager, indicated he would have Marci Westlake, Customer Service Manager, follow up with her to investigate the change in her bill notification.

4. POSSIBLE BOARD COMMENTS OR ACKNOWLEDGEMENTS

Vice Chair Andriola welcomed Kathleen Taylor to the Board.

5. APPROVAL OF THE AGENDA

Upon motion by Director Reese, second by Director Anderson, which motion duly carried by unanimous consent of the Directors present, the Board approved the agenda.

6. RECOGNITION OF BOARD MEMBERS, JENNY BREKHUS, DEVON REESE, AND FORMER CHAIR, KRISTOPHER DAHIR FOR THEIR YEARS OF SERVICE

Mr. Zimmerman acknowledged Director Brekhus, who appreciated TMWA staff and her time on the board. He thanked her for her years of service. He also expressed regret at Member Reese's departure but appreciated his contributions and looked forward to his potential future service on the Board. He then recognized Mr. Dahir, the immediate past chair, for his long service and valuable guidance to the TMWA team.

Andy Gebhardt, Director of Distribution, Maintenance & Generation, presented a token of appreciation to Christopher Dahir and thanked him for everything he did for TMWA and support of staff.

Mr. Dahir stated he was on the Board for about seven years and acknowledged all the work done to set up for the future is extremely important for the region. He also thanked the Board and stated it was an honor to serve.

Members of the Board expressed their appreciation for Mr. Dahir and his passion for civil service with all the boards and commissions he sat on as well as his dedication to supporting staff and community. In addition, the Board thanked Ms. Brekhus and Mr. Reese for serving on the Board and their passion for improving the community.

Vice Chair Andriola presented Director Reese with an appreciation gift. Mr. Reese thanked the Board and all TMWA staff who are committed to our community to serve safe drinking water.

7. APPROVAL OF THE MINUTES OF THE OCTOBER 16, 2024 MEETING OF THE TMWA BOARD OF DIRECTORS

Upon motion by Director Anderson, second by Director Reese, which motion duly carried by unanimous consent of the Directors present, the Board approved the October 16, 2024 minutes.

8. DISCUSSION AND ACTION ON ADOPTION OF RESOLUTION NO. 330: A RESOLUTION TO APPROVE THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR FISCAL YEAR ENDED JUNE 30, 2024

Sophie Cardinal, Financial Controller, presented the report. Ms. Cardinal informed the Board TMWA received an unqualified (clean) audit opinion, indicating a fair presentation of financial statements, despite receiving two error corrections related to updates in standards, and a single audit was performed, confirming compliance with federal grant requirements. Ms. Cardinal added that TMWA's net position was \$936.6m, an increase of \$46.1m from the prior year, cash on hand totaled \$20.2m, debt service coverage ratio was 1.42, indicating strong financial health, and operating expenses were \$121.0m, staying within the approved budget of \$125.0m.

The Board thanked Ms. Cardinal and staff for their thoroughness and hard work.

Upon motion by Director Hill, second by Director Anderson, which motion duly carried by unanimous consent of the Directors present, the Board adopted Resolution No. 330: A resolution to approve the Annual Comprehensive Financial Report (ACFR) for fiscal year ended June 30, 2024.

9. PRESENTATION OF FINANCIAL PERFORMANCE FOR FIRST QUARTER FISCAL YEAR 2025

Matt Bowman, Chief Financial Officer, presented the report.

10. REPORT REGARDING OMBUDSMAN ACTIVITIES FROM SEPTEMBER 2023 THROUGH NOVEMBER 2024 AND REQUEST FOR BOARD DIRECTION AND POSSIBLE AUTHORIZATION FOR THE GENERAL MANAGER TO PROCEED WITH KIM MAZERES AS OMBUDSMAN FOR CALENDAR YEAR 2025

Marcie Westlake, Customer Service Manager, and Kim Mazerres, Ombudsman, presented the staff report.

Upon motion by Director Reese, second by Director Anderson, which motion duly carried by unanimous consent of the Directors present, the Board approved authorization for the General Manager to proceed with Kim Mazerres as Ombudsman for Calendar Year 2025.

11. WATER SUPPLY UPDATE

Bill Hauck, our Water Supply Supervisor, informed the Board that it is early in the snow season to predict its development. However, upstream reservoirs and forecasts are stable, ensuring normal river flows throughout 2025. Also, having had consecutive above-average snowpack years have kept upstream reservoirs full, supporting a healthy water supply outlook for 2025.

12. REVIEW AND POSSIBLE DIRECTION TO STAFF REGARDING ADOPTED GENERAL MANAGER AND TMWA GOALS AND OBJECTIVES FOR FISCAL YEAR 2025

Mr. Zimmerman presented the updated general manager and TMWA goals and objectives for fiscal year 2025, including the feedback provided by the Board at the October meeting including water resource management, pursuing grants, and increasing efficiency.

Upon motion by Director Reese, second by Director Hill, which motion duly carried by unanimous consent of the Directors present, the Board approved the additions to the General Manager and TMWA Goals and Objectives for fiscal year 2025.

13. PRESENTATION REGARDING TMWA EMERGENCY MANAGEMENT

Jessica Atkinson, Human Resources Director, and Ian Dasmann, Emergency Management & Safety Manager, provided an in-depth look at TMWA's growing security and emergency management framework. Mr. Dasmann reported the recent Davis Fire incident demonstrated the effectiveness of preparation, and how field operations staff worked diligently to maintain power and water supply. The Board commended staff's readiness, collaboration, and dedication to continuous improvement.

14. DISCUSSION AND ACTION TO SIGN THE FIRST ADDENDUM TO THE WASHOE COUNTY P25 RADIO SYSTEM INTERLOCAL AGREEMENT OF JUNE 2020

Dan Nubel, Staff Attorney, presented the addendum to Washoe County ensuring cost-sharing and improved emergency communications.

Upon motion by Director Anderson, second by Director Hill, which motion duly carried by unanimous consent of the Directors present, the Board approved the First Addendum to the Washoe County P25 Radio System Interlocal Agreement of June 2020.

15. DISCUSSION AND ACTION CONFIRMING GENERAL MANAGER'S APPOINTMENT OF FOUR TRUSTEES TO THE §115 POST-RETIREMENT MEDICAL PLAN & TRUST FOR A TWO-YEAR TERM FROM JANUARY 1, 2025 THROUGH DECEMBER 31, 2026

Ms. Atkinson presented the staff report.

Upon motion by Director Reese, second by Director Hill, which motion duly carried by unanimous consent of the Directors present, the Board approved the appointment of four Trustees to the §115 Post-Retirement Medical Plan & Trust for a two-year term from January 1, 2025 through December 31, 2026

16. DISCUSSION AND ACTION CONFIRMING GENERAL MANAGER'S APPOINTMENT OF FOUR TRUSTEES TO THE §501-C-9 POST-RETIREMENT MEDICAL PLAN & TRUST FOR A TWO-YEAR TERM FROM JANUARY 1, 2025 THROUGH DECEMBER 31, 2026

Ms. Atkinson presented the staff report.

Upon motion by Director Anderson, second by Director Hill, which motion duly carried by unanimous consent of the Directors present, the Board approved the appointment of four Trustees to the §501-c-9 Post-Retirement Medical Plan & Trust for a two-year term from January 1, 2025 through December 31, 2026.

17. DISCUSSION AND ACTION, AND POSSIBLE DIRECTION TO STAFF REGARDING APPOINTMENTS TO THE STANDING ADVISORY COMMITTEE TO FILL VACANCIES IN EXISTING POSITIONS WHOSE TERMS EXPIRE DECEMBER 31, 2024, SUCH APPOINTMENTS TO BE MADE FOR NEW TERMS FROM JANUARY 1, 2025 TO DECEMBER 31, 2026 FROM THE FOLLOWING LIST OF CANDIDATES: (1) FRED ARNDT, PRIMARY REPRESENTATIVE, RESIDENTIAL REPRESENTATIVE 2; (2) JORDAN HASTINGS, PRIMARY REPRESENTATIVE, AT-LARGE 2; (3) NEIL MCGUIRE, PRIMARY REPRESENTATIVE, IRRIGATION CUSTOMER; (4) KEN MCNEIL, PRIMARY REPRESENTATIVE, AT-LARGE 1; (5) DALE SANDERSON, PRIMARY REPRESENTATIVE, RESIDENTIAL REPRESENTATIVE 1; AND (6) JERRY WAGER, PRIMARY REPRESENTATIVE, RESIDENTIAL REPRESENTATIVE 3

Sonia Folsom, Executive Assistant, presented the staff report.

Upon motion by Director Reese, second by Director Hill, which motion duly carried by unanimous consent of the Directors present, the Board approved the appointments

18. DISCUSSION AND ACTION ON APPOINTMENTS TO THE STANDING ADVISORY COMMITTEE (SAC) TO FILL THE AT-LARGE 1 ALTERNATE REPRESENTATIVE, AND OTHER POSSIBLE VACANCIES FOR TERMS BEGINNING JANUARY 1, 2025 TO DECEMBER 31, 2026 FROM THE FOLLOWING POOL OF CANDIDATES LISTED IN ALPHABETICAL ORDER: PEGGY REW

This agenda item was continued.

Upon motion by Director Reese, second by Director Hill, which motion duly carried by unanimous consent of the Directors present, the Board approved continuing this agenda item.

19. DISCUSSION AND ACTION ON SCHEDULING REGULAR BOARD MEETING DATES AND TIMES FOR THE CALENDAR YEAR 2025

Ms. Folsom presented the proposed meeting dates for calendar year 2025.

Upon motion by Director Hill, second by Director Anderson, which motion duly carried by unanimous consent of the Directors present, the Board approved dates and times for the calendar year 2025.

20. GENERAL MANAGER'S REPORT

Mr. Zimmerman acknowledged an article written by Kara Steeland, Sr. Hydrologist & Watershed Coordinator (which was included in the Board packet), published in the American Waterworks Association (AWWA) Journal. The article highlights TMWA's collaboration with numerous agencies in upstream watershed protection in the Middle Truckee River Watershed; Reno Planning Commission approved the conditional use permit for the American Flat project; the purchase of the new building has been finalized and he thanked Danny Rotter, Assistant General Manager, who spearheaded the purchase, and Heather Edmunson, Lands Administrator, for her efforts in ensuring a smooth process to close the sale. The tentative move in date for some staff will be around July 1, 2025 and aim to complete renovations over the next two years.

Mr. Zimmerman stated he will provide new board members tours of Chalk Bluff Water Treatment Plant, which will provide them with some insight into TMWA's operations. Finally, a moment of recognition to TMWA staff. Their hard work and commitment to upholding the high standards set at the inception of TMWA is the reason for its success.

21. PUBLIC COMMENT

There was no public comment.

22. BOARD COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Vice Chair Andriola thanked staff for attending the neighborhood advisory committee meeting to update the community on the Advanced Purified Water Facility project.

23. ADJOURNMENT

With no further discussion, Chair Dahir adjourned the meeting at 11:38 a.m.

Approved by the TMWA Board of Directors in session on Wednesday, January 15, 2025.

Sonia Folsom, Board Clerk.

****Alternate Ebert was present for agenda items 3 thru 23 only.***

*****Director Hill was present for agenda items 8 thru 23 only.***