

TRUCKEE MEADOWS WATER AUTHORITY
MINUTES OF THE SEPTEMBER 17, 2025
MEETING OF THE BOARD OF DIRECTORS

The Board of Directors met on Wednesday, September 17, 2025 at Sparks Council Chambers. Chair Andriola called the meeting to order at 10:00 a.m.

1. ROLL CALL

Directors Present: **Paul Anderson, Clara Andriola, *Alexis Hill, Miguel Martinez, Kathleen Taylor, and Dian VanderWell.

Director Absent: Naomi Duerr

A quorum was present.

**Director Hill attended the meeting virtually and arrived at 10:01am and left at 11:30 a.m.*

***Director Anderson left the meeting at 11:23 a.m.*

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Levi Kleiber, Business Information System Manager.

3. PUBLIC COMMENT

There was no public comment.

4. POSSIBLE BOARD COMMENTS OR ACKNOWLEDGEMENTS

Chair Andriola recognized Mr. Kleiber for receiving the Silver Star Award from Truckee Meadows Tomorrow for Land Use, Housing, and Infrastructure.

5. APPROVAL OF THE AGENDA

Upon motion by Director Anderson, second by Director Taylor, which motion duly carried by unanimous consent of the Directors present, the Board approved the agenda.

6. APPROVAL OF THE MINUTES OF THE AUGUST 20, 2025 MEETING OF THE TMWA BOARD OF DIRECTORS

Upon motion by Director VanderWell, second by Director Martinez, which motion duly carried by unanimous consent of the Directors present, the Board approved the August 20, 2025 minutes.

7. DISCUSSION AND ACTION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE UPDATED TMWA DRAFT 2025-2045 WATER RESOURCE PLAN

Kara Steeland, Senior Hydrologist and Watershed Coordinator, presented the staff report and the updated TMWA draft 2025-2045 Water Resource Plan. Ms. Steeland noted that the current draft included edits suggested at the April Board meeting and Chapter 7 had substantial edits which included changing “Recommended Action” to “Recommended Strategies” and a table to show Near-Term actions.

The Board commended Ms. Steeland and the team on their work and public outreach efforts to present the plan to community organizations and the respective jurisdictions in order to educate and inform the public regarding TMWA’s water resources and supply.

Upon motion by Director Anderson, second by Director Hill, which motion duly carried by unanimous consent of the Directors present, the Board approved the updated TMWA Draft 2025-2045 Water Resource Plan.

8. INFORMATIONAL UPDATE ON VERDI MEADOWS UTILITY COMPANY

Eddy Quaglieri, Natural Resources Manager, and Danny Rotter, Assistant General Manager, presented the update on Verdi Meadows Utility Company.

Justina Caviglia, Board Counsel, added that the Bureau of Consumer Protection was not part of this process and the River Oaks Homeowners Association (HOA) has a reputable HOA attorney.

Members of the Board thanked staff for their support on this issue and for being a good partner in the region.

9. REQUIRED COMMUNICATION FROM EIDE BAILLY IN REGARDS TO TMWA’S ANNUAL FINANCIAL AUDIT

Sophie Cardinal, Finance Controller, presented the staff report.

Chair Andriola inquired if staff had taken action from last year’s audit after the auditors’ findings. Ms. Cardinal replied that they had rectified the issue immediately and have improved their processes.

10. PRESENTATION OF FISCAL YEAR 2025 UNAUDITED FINANCIAL PERFORMANCE

Matt Bowman, Chief Financial Officer, presented the FY 2025 unaudited financial performance report.

Chair Andriola pushed agenda item #11 to wait for Catherine Hansford to join the meeting.

12. DISCUSSION AND ACTION REGARDING GENERAL MANAGER PERFORMANCE REVIEW FOR CONTRACT YEAR 2024/2025 AND DISCUSSION AND ACTION ON POSSIBLE LUMP SUM AWARD AND/OR OTHER COMPENSATION ADJUSTMENT

Jessica Atkinson, Human Resources Director, presented the staff report.

Members of the Board agreed with his positive evaluation and praised John Zimmerman for his exceptional leadership, Board support, and communication and how they appreciate collaborating with him.

Chair Andriola recommended staff review the performance evaluation framework, which has not been updated for a long time, and to return in the spring with options for the Board to consider. As well as to consider including management level employees as part of the general manager's evaluation.

Upon motion by Director Hill, second by Director Taylor, which motion duly carried by unanimous consent of the Directors present, the Board approved the salary adjustment of \$11,692.00 (4.126%).

13. DISCUSSION AND ACTION ON REQUEST FOR BOARD INPUT AND ACCEPTANCE OF GENERAL MANAGER PERFORMANCE OBJECTIVES FOR CONTRACT YEAR 2025-2026

Mr. Zimmerman presented the proposed performance objectives for contract year 2025-2026 with the addition of two new goals: 1. Implement Effective Utility Management (EUM) strategy plan and 2. Water Facility Plan update.

Chair Andriola thanked staff for their community outreach and educating the Board, so they are better able to communicate to the public on behalf of TMWA is key.

Upon motion by Director Anderson, second by Director Martinez, which motion duly carried by unanimous consent of the Directors present, the Board accepted the General Manager performance objectives for contract year 2025-2026.

11. PRESENTATION, DISCUSSION AND POSSIBLE BOARD DIRECTION REGARDING TMWA'S COST OF SERVICE AND RATE DESIGN STUDIES

Mr. Bowman, Shawn Stoddard Ph.D. Senior Resource Economist, and Catherine Hansford, Hansford Consulting, presented TMWA's Cost of Service and Rate Design studies, the proposed public outreach, and the timeline for implementation.

At this time the Board thanked staff for their due diligence in addressing this issue and requested that when communicating with the public, it be simplified, clear and concise (as it is a difficult and complex

topic), and to communicate this message early and often that TMWA is making it more equitable for all customer classes.

The Board also inquired how these changes impact the overall budget, how multi-family customers are determined and to consider Spanish translation for customers to voice their concerns. Mr. Bowman replied that there will be no impact on the budget nor an increase in revenue and it is changing the allocation of revenue collected based on cost to serve that customer class. Dr. Stoddard added TMWA determines a multi-family class based on the assessor's record.

Upon motion by Director Martinez, second by Director VanderWell, which motion duly carried by unanimous consent of the Directors present, the Board approved the tentative Cost of Service and Rate Design Studies as presented.

14. DISCUSSION AND ACTION ON RESOLUTION NO. 337: A RESOLUTION TO APPROVE FUNDING FOR THE PROJECTS RECOMMENDED BY THE TRUCKEE RIVER FUND ADVISORY COMMITTEE AND AN AUTHORIZATION FOR THE COMMUNITY FOUNDATION TO FUND SUCH PROJECTS FROM FUND PROCEEDS

Sonia Folsom, Executive Assistant, and Ms. Steeland presented the staff report.

Upon motion by Director Martinez, second by Director Taylor, which motion duly carried by unanimous consent of the Directors present, the Board adopted Resolution No. 337: A Resolution to approve funding for the projects recommended by the Truckee River Fund Advisory Committee and an authorization for the Community Foundation to fund such projects from Fund proceeds.

15. REQUEST FOR BOARD ADOPTION OF UPDATED ADMINISTRATIVE INSTRUCTIONS A-03 PROHIBITED HARASSMENT, DISCRIMINATION, AND RETALIATION POLICY, A-06 DOT DRUG AND ALCOHOL TESTING POLICY AND NOTIFICATION OF CHANGES TO A-14 VOLUNTARY LEAVE TRANSFER PROGRAM DIRECTIVE

Ms. Atkinson presented the staff report.

Upon motion by Director VanderWell, second by Director Taylor, which motion duly carried by unanimous consent of the Directors present, the Board adopted the updated Administrative Instructions A-03 Prohibited Harassment, Discrimination, and Retaliation Policy, A-06 DOT Drug and Alcohol Testing Policy.

16. GENERAL MANAGER'S REPORT

Mr. Zimmerman informed the Board TMWA has received the contract for the Bureau of Reclamation grant of \$30M for the American Flat project. The contract is one step closer to receiving payment for the \$30M grant, which will occur after TMWA and City of Reno approve proceeding with construction of the project. He also reminded the Board that the October Strategy Session is on October 15th from 10am-2pm at TMWA's corporate office.

Finally, Mr. Zimmerman thanked Will Raymond, Operations Director, and his team for their attentiveness and dedication during the August storms. In particular, the water treatment plant operators, Ben Goodrich, Ted Saxe, and Bill Hovda.

Chair Andriola thanked Mr. Zimmerman and said she appreciated the constant communication.

17. PUBLIC COMMENT

There was no public comment.

18. BOARD COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

There were no Board comments.

19. ADJOURNMENT

With no further discussion, Chair Andriola adjourned the meeting at 11:43 a.m.

Approved by the TMWA Board of Directors in session on Wednesday, October 15, 2025.

Sonia Folsom, Board Clerk.

****Director Hill was present for agenda items 2 through 14 only.***

*****Director Anderson was present for agenda items 1 through 14 only.***