



## STAFF REPORT

**TO:** Board of Directors  
**FROM:** Mark Foree, General Manager  
**DATE:** September 5, 2016  
**SUBJECT:** **Discussion and action on possible amendment to Standing Advisory Committee composition and member qualifications and possible direction to staff regarding recruitment process for the Standing Advisory Committee**

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### **Recommendation**

Staff recommends the Board consider the following changes to the Standing Advisory Committee (SAC) membership and recruitment process:

- The Board consider removal of the Northern Nevada Water Planning Commission representation from the SAC. Some Board members had questioned having groups appoint members. There has been very little attendance by this representative in the past several years.
- The Board consider removal of the Office of Consumer Advocate (OCA) representation from the SAC. Some Board members had questioned having groups appoint members. It has been years since the OCA has provided staff to attend and participate in SAC meetings.
- The Board consider adding a fourth and fifth residential representative to the SAC and fill these positions with existing alternates in that customer class with the most seniority. The reason for this recommendation is that the vast majority of TMWA's customers are residential customers. Some Board member comments have implied this should be considered in lieu of having groups appoint members.

### **Background and discussion**

This agenda item was continued from the August Board meeting and the staff report and other information from that meeting are attached, including a map of TMWA's service territory identifying the SAC member service locations. Also attached are staff reports and minutes from 2005 when the SAC was created, along with other notable Board agenda items related to the SAC since its creation in 2005.

At the August Board meeting and at some prior meetings, Board members discussed possible changes to the SAC as follows (staff's comments regarding these possible changes are shown in *italics*):

- **There should be term limits for the members.** *Staff believes that experience and continuity are important because it can take a few years or more for members to come up to speed. At times in the last 10 years it has been difficult to fill openings, so when we find very engaged members that don't miss meetings, we would like to retain those members. Should the Board decide to impose term limits, staff would recommend that existing alternates be allowed to fill those vacancies first.*
- **The cities and county should appoint SAC representatives.** *In the past the TMWA Board has attempted to have representation from all entities on the SAC and have done a good job of that. Attached is a map showing where current representatives live. Having the cities and county appoint representatives would greatly complicate a process which staff believes has worked well in the past. Should the Board decide to make appointments, we would have to determine rules and process related to that change.*
- **Business or building groups should not be represented (by having automatic appointments) on the SAC.** *Staff believes that the Builders Association of Northern Nevada (BANN) and the Reno-Sparks Chamber's appointments remain as members of the SAC because 1) members from those groups are affected by changes in rates and changes in facility charges for new or expanded service (new development), 2) those representatives help get the word out to their members regarding rate and charge proposals that will affect their members, and 3) the SAC representatives appointed by those groups have been active and engaged and have made valuable contributions to the SAC. Staff believes this is another means of public outreach.*

*Staff does recommend the Board consider dropping the NNWPC and OCA appointments from SAC membership as described above.*



## STAFF REPORT

**TO:** Board of Directors  
**THRU:** Mark Foree, General Manager  
**FROM:** Sonia Folsom, SAC Liaison  
**DATE:** August 8, 2016  
**SUBJECT:** Discussion and possible direction to staff regarding membership makeup and the recruitment process for the Standing Advisory Committee

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### Recommendation

Staff is seeking Board direction regarding membership makeup and the recruitment process for the Standing Advisory Committee (SAC). This request is in response to Board discussion at the February 2016 Strategic Planning Workshop. The following report is submitted for the Board's consideration and discussion, with possible direction to staff regarding changes, if any, to the SAC membership makeup and recruitment process. Staff does not recommend any changes at this time.

### Summary

- When there is (are) a vacancy(ies), a request for applications is advertised in local newspapers, on the TMWA website, and promoted in TMWA bill inserts in customer bills
- An agenda item presenting applications will be scheduled to allow Board consideration of prospective or returning candidates
- Members must be current TMWA customers
- SAC members serve two-year terms which are staggered to allow for continuity
- There is no limit to the number of two-year terms a member can serve
- All positions, both primary and alternate, are currently filled
- Five primary and eight alternate terms are expiring December 31, 2016 and are up for renewal

### Background

At the February 5, 2016 TMWA Board Strategic Planning Workshop it was recommended that the Board revisit the membership makeup and how members are recruited to fill vacancies on the TMWA Standing Advisory Committee (SAC).

The SAC was created in August 2005, where the TMWA Board appointed the original eight SAC members along with six alternate members. Subsequently, the Board approved four additional members and four alternates to be appointed by the Builders' Association of Northern Nevada, the Northern Nevada Water Planning Commission (NNWPC), the Reno-Sparks Chamber of Commerce and the Office of the Consumer Advocate. Representatives are appointed for a two-year term. Member terms are

staggered for continuity and there are currently no term limits. The group normally meets on the first Tuesday of each month at TMWA's corporate office. *(Please see the attached SAC Member list)*

The primary function of the SAC is to review and make recommendations concerning the budget and Capital Improvement Plan as well as proposed rate and fee adjustments. Staff also routinely covers informational items of interest to the committee as requested. SAC members also facilitate and participate in public workshops and public meetings on proposed rate adjustments and other topics. *(Please see the attached SAC History and Governing Rules)*

### **Discussion**

The current process gives existing members whose terms are expiring the option to continue representing their customer class on the SAC. TMWA advertises for new applicants at the time any vacancy occurs. After applications have been collected, they are presented to the Board for review and approval of appointment. Currently, all customer classes have representatives.

**TMWA Standing Advisory Committee**  
 Term Appointments  
 2016 Membership List

<b>Customer Class</b>	<b>Primary Representative</b>	<b>Member Since</b>	<b>Term Ends</b>	<b>Alternate Representative</b>	<b>Member Since</b>	<b>Term Ends</b>	<b>Member Since</b>	<b>Secondary Alternate</b>	<b>Term Ends</b>
Wholesale (Sun Valley)	Fred Schmidt	2005	12/31/2017	N/A					
Irrigation	Neil McGuire	2005	12/31/2016	Mike Heffner	2011	12/31/2016			
Multi-family Residential	Jonnie Pullman	2012	12/31/2017	Mike Shulewitch	2013	12/31/2016			
Commercial	Kevin Haddock	2011	12/31/2016	Pat Martinez	2011	12/31/2016			
Senior Citizen	Robert Chambers	2005	12/31/2016	Karl Katt	2013	12/31/2016			
<b>Residential:</b>									
Representative 1	Ron Turner	2010	12/31/2017	Carol Litster	2014	12/31/2016			
Representative 2	Harry Culbert	2006	12/31/2016	Mike Pidlypchak	2013	12/31/2016	2014	Ralph (Lee) Leighton	12/31/2016
Representative 3	Jerry Wager	2013	12/31/2016	Ken McNeil	2013	12/31/2016			
<b>Appointments:</b>									
BANN	Colin Hayes	2010	12/31/2017	Jim Smith	2010	12/31/2017			
NNWPC	<i>Vacant</i>			<i>Vacant</i>					
Reno-Sparks Chamber	Bruce Gescheider	2009	12/31/2017	Bill Hughes	2016	12/31/2017			
Consumer Advocates Office	<i>Vacant</i>			<i>Vacant</i>					



## **TMWA Standing Advisory Committee History**

### **Bullet Points for SAC history**

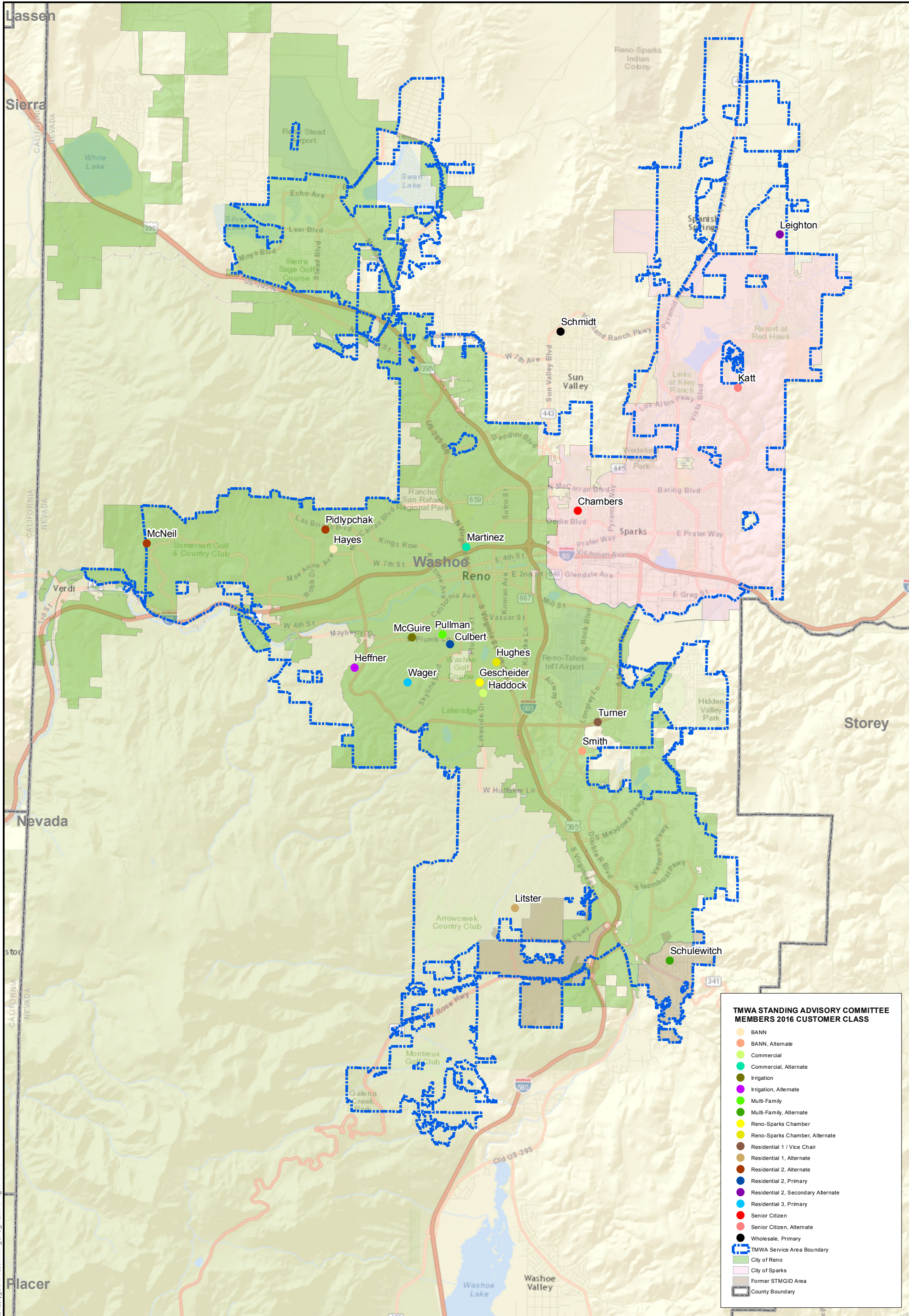
- 2004: The Board formed a Rate Making Review Committee (RMRC) for the purpose of reviewing and providing customer input on the proposed second and third phases of the current rate case that was going before the Board in 2005. At the time this Committee was formed, the Board did not foresee a permanent role for them.
- The initial RMRC recommended that the Board form a committee that serves in an advisory capacity on a permanent basis. Staff supported the recommendation for a standing committee.
- January 2005: Staff first approached the Board to recommend formation of the Standing Advisory Committee (SAC).
- March 2005: the Board established a SAC consisting of eleven (11) members: one (1) each of the following customer types – commercial; irrigation; multi-family; senior citizen; wholesale; and three (3) residential users all appointed by the TMWA (Truckee Meadows Water Authority) Board; the Builders Association of Northern Nevada, Reno-Sparks Chamber of Commerce and the Regional Water Planning Commission to appoint one (1) member each. Duties of the SAC include, but are not limited to: budget and rate increase review and recommendations and other matters the Board may assign.
- July 2005: The Board appointed subcommittee to select applicants.
- September 2005: The Board appointed the first SAC members.
- August 2007: The State of Nevada Consumer Advocates Office appointed a member to the SAC.
- The SAC reviewed rate proposals in 2009, 2010 and 2012.
- December 31, 2014: Successful consummation of the mergers of South Truckee Meadows General Improvement District and Washoe County Water Utility into TMWA.

**TRUCKEE MEADOWS WATER AUTHORITY  
STANDING ADVISORY COMMITTEE  
GOVERNING RULES**

1. **Members:** Membership in the Standing Advisory Committee (“Committee”) is governed by the Truckee Meadows Water Authority’s Board of Directors (“Board”). Each Member is appointed for a two-year term. Members serve and may be reappointed at the Board’s pleasure.
2. **Compliance with NRS Chapter 241:** Meetings shall be conducted in compliance with NRS Chapter 241, the Nevada “Open Meeting Law.”
3. **Quorum:** A quorum shall consist of a simple majority of the Members. Members may participate telephonically in meetings, but telephonic participation shall not be considered in establishing a quorum.
4. **Action:** For items other than those that constitute recommendations to the Board, an action may be taken by affirmative vote of the majority of Members physically present. For items that constitute recommendations to the Board, an action shall be taken only by an affirmative vote of the majority of the Membership. Each member shall have one vote. Members participating telephonically may not vote on action items. An Alternate sitting in for an absent Member has all of the voting rights of the absent Member. Otherwise, an Alternate has no voting rights.
5. **Agenda Items:** The Committee may, by action at a prior meeting, make suggestions to staff as to items to be placed on a future agenda. Except as otherwise directed by the Board, Staff shall have discretion as to the items that will be placed on the Committee’s agendas.
6. **Officers:** There shall be a Chair and a Vice Chair, elected by the Members. The Chair will conduct the meetings. The Vice Chair will conduct the meetings in the absence of the Chair. The Chair or Vice Chair may designate an alternate to conduct the meeting in their absence. Or, in the absence of the Chair and Vice Chair, a majority of the Members present may designate an alternate to conduct the meeting. The Chair and Vice Chair each shall serve for a one-year term, with their terms expiring at the first meeting scheduled following the beginning of the calendar year following their election. The Vice Chair shall automatically succeed to the position of Chair for the subsequent term, unless an alternate action is made by the Members. Officers may be reelected. The Chair or the Chair’s designee is the only Member who may speak on behalf of the Committee to the Board, to any member of the Board, or to the public.
7. **Conflicts of Interest:** Members shall disclose conflicts of interest regarding any decisions of the Committee and shall disclose any financial interest in Committee decisions and in organizations affected by Committee action, other than the financial interest that derives from being a TMWA customer. Members who will receive a direct financial benefit from any action taken by the Committee, other than a financial interest that derives from being a TMWA customer, shall abstain from voting on such action. In the event that a Member presents an idea to the Committee for consideration on behalf of another individual or entity, said Member shall disclose to the Committee the identity of said individual or entity.

- 8. Uses of staff:** Staff will provide reasonable assistance to facilitate meetings and provide readily available information to the Committee to carry out its functions. The Committee shall reasonably limit its demands on staff time, and any demands made in excess of what staff deems reasonable shall require Board approval. No Member may request the use of staff time without approval of the Committee.
- 9. Amendment of Rules:** Any amendments to these Rules shall require an affirmative vote of the majority of the members.

As amended, February 3, 2015



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**TMWA STANDING ADVISORY COMMITTEE 2016**

DATE 9/12/2016  
MAP BY: JAK  
REQUESTED BY: LK  
SCALE: 1 in = 2 miles





## STAFF REPORT

**TO:** Members of the Board  
**FROM:** Sylvia Harrison, General Counsel  
**DATE:** February 10, 2005  
**SUBJECT:** **DISCUSSION, DIRECTION TO STAFF, AND POSSIBLE APPROVAL TO MOVE FORWARD WITH THE FORMATION OF A STANDING ADVISORY COMMITTEE (SAC) TO THE BOARD REGARDING RATES AND OTHER ISSUES IDENTIFIED BY THE BOARD**

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Responding to recommendations from the Rate Making Review Committee (RMRC)<sup>1</sup> and others, the Board has agreed to form a permanent advisory committee (Standing Advisory Committee or "SAC") to provide input to the Board on rates and rate design. The Board has asked staff to return to the Board with recommendations as to how such a committee should be constituted and implemented.

Following is a list of issues for consideration, together with a brief discussion of each and a preliminary recommendation from staff. The recommendations below include input from Board Member Jason Geddes, the TMWA Technical Advisory Committee, former members of the RMRC, and others. Staff is requesting further direction from the Board concerning the topics addressed in the recommendations, and direction as to implementation of the Committee. A detailed discussion follows the summary.

### **Summary of Staff Recommendations:**

**I. Scope of Functions:** To review and make recommendations concerning rates, tolls, charges, rate design and budget, and to facilitate and participate in public workshops and public meetings on rate adjustments.

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<sup>1</sup> For reference, the specific recommendation of the RMRC on this issue is as follows:

*RMRC May 20, 2004 Report Recommendation #2: "TMWA should form an advisory committee made up of professionals, development community representatives and citizens to advise the Board on rate-making and rate design issues as those issues arise."*

**DISCUSSION, DIRECTION TO STAFF, AND POSSIBLE APPROVAL TO MOVE FORWARD WITH THE FORMATION OF A STANDING ADVISORY COMMITTEE (SAC) TO THE BOARD REGARDING RATES AND OTHER ISSUES IDENTIFIED BY THE BOARD**

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**II. Objectives of Committee:** To ensure that rates are designed and set in a manner that is reasonable and equitable among customer classes (or user types), to ensure that rates are set at the lowest possible level, but with the additional viewpoint of stakeholders, and to ensure the long-term financial stability of the Authority and reliability of the water system through review of such items as budgets, expenditures, reserve account levels and facility plans. The SAC should begin meeting on a monthly basis as soon as they are selected, in order to begin their education regarding TMWA's financials.

**III. Composition of the Committee:** Members should be chosen to represent customer classes, (e.g. metered residential, commercial, flat-rate, wholesale, etc.) together with members representative of other stakeholders, (e.g. BANN or AGC), and others with expertise to assist the Committee (e.g. professional engineer with utility experience, members with financial business and cost-accounting experience). We suggest a ten member committee comprised of five customer representatives, four other stakeholders with specific qualification requirements, and a tenth member to be chosen by those nine members. The tenth member could also serve as an ombudsman (see discussion below). The Committee would be authorized to hire an independent expert or experts (e.g. one on rate structure, one on utility financing) to assist its review. We suggest that SAC select experts from a slate prepared by the Technical Advisory Committee.

**IV. Selection of Committee Members:** The Board should recruit volunteer members from TMWA-generated outreach efforts to develop a relatively large panel of prospective members from which the Board as a whole can approve members. The Board should require disclosure by the members of any interest they have other than as a TMWA customer, and we recommend disqualification of any member who is being paid solely to advocate for a customer or customer class.

**V. Duration of Committee and Term of Members:** The committee should be formed as a standing committee, with members appointed for a minimum of two-year terms, or longer if desired by the Board. Staggered terms (e.g. beginning with half of the members with two-year terms and half of the members with three-year terms) so that not all members are replaced at one time would improve the continuity of the committee.

**VI. Reporting and Timelines:** We recommend the following as a general guideline for reporting timeframes with regard to rate adjustments, with modification possible at the Board's discretion. 105 days prior to proposed implementation date for rate change, staff makes recommendation to Board for proposed adjustments. The SAC is simultaneously charged with review. During the next 60 days, the SAC would complete initial review, including conducting workshops and public presentations. 45 days prior to implementation SAC would make presentation of preliminary recommendations to the Technical Advisory Committee and staff. 15 days prior to implementation, the SAC and staff would make presentations of their positions to the Board. In the event of divergent recommendations between staff and the SAC, formal action of the Board would be required to resolve the issues.

**DISCUSSION, DIRECTION TO STAFF, AND POSSIBLE APPROVAL TO MOVE FORWARD WITH THE FORMATION OF A STANDING ADVISORY COMMITTEE (SAC) TO THE BOARD REGARDING RATES AND OTHER ISSUES IDENTIFIED BY THE BOARD**

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***Discussion of Issues for consideration in implementing a Standing Advisory Committee and development of recommendations:***

**I. Scope: What is the appropriate scope of functions for a Rates Advisory Committee?**

*Alternatives:*

1. Limited to rates, tolls, charges, rate design, and budget review and recommendations for reporting to the Board.
2. Rates, tolls, charges, rate design, and budget review and recommendations, and facilitation/participation in public workshops and public meetings on rate adjustments.
3. Functions described in #2 above, together with charter to consider and advise the Board on other issues of interest to Authority's customers.
4. Other?

*Discussion:*

The discussions advocating the formation of an advisory committee have focused on rates. This limitation is consistent with the viewpoint of certain interested parties who see such a committee as providing oversight similar to the Public Utilities Commission of Nevada. It is also consistent with the view of the RMRC. Staff is unaware of any significant interest in expanding the role of such a committee to encompass functions outside of rates, tolls, charges, and rate design. However, we received comments that review of budgets would also be appropriate. The committee could serve a valuable function in participating in and/or facilitating public workshops and meetings regarding rates.

*Staff recommendation:*

Our preliminary recommendation is that the scope of the committee be limited to the functions stated in #2. The Board may wish to retain the flexibility to expand the charge of the committee on an as-needed basis.

**II. Objectives of Committee: What should be the appropriate objectives of the Committee?**

*Alternatives:*

1. To ensure that rates are designed and set in a manner that is reasonable and equitable among customer classes (or user types).
2. To ensure that rates are set at the lowest possible level.
3. To review rates to ensure #1 and #2 above, but with the additional viewpoint of stakeholders, to ensure the long-term financial stability of the Authority and reliability of the water system through review of such items as budgets, expenditures, reserve account levels, and facility plans.
4. Other?

**DISCUSSION, DIRECTION TO STAFF, AND POSSIBLE APPROVAL TO MOVE FORWARD WITH THE FORMATION OF A STANDING ADVISORY COMMITTEE (SAC) TO THE BOARD REGARDING RATES AND OTHER ISSUES IDENTIFIED BY THE BOARD**

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*Discussion:*

The original RMRC received only the general charge of providing customer perspectives on rate levels and rate design. The RMRC internally developed criteria for rate review, looking at the reasonableness and equity of the rate-structure. TMWA believes it is critical that the Truckee Meadows community gain a better understanding of its ownership of the Authority and that a Board-appointed rates advisory committee develops a broad view of rates, tolls, charges, and rate design enveloping all stakeholder interests.

In May 2003, the Las Vegas Valley Water District ("LVVWD") formed a single-purpose Rates Advisory Committee to assist LVVWD in reviewing and discussing rate changes to achieve greater conservation in response to severe drought conditions. This Committee was charged with developing a "balanced rate recommendation" to assist LVVWD in "regaining momentum in conservation efforts without causing severe economic impacts to any particular customer group." The Committee ultimately recommended a rate structure that would result in 8% additional conservation, with a system-wide rate increase of 29%. The Committee's report notes the benefit to LVVWD of the rate increase in maintaining financial stability and an attractive bond rating for the District.

As LVVWD's Rates Advisory Committee demonstrated, the members of the Committee need not be charged simply with providing a "customer's perspective," but through appropriate articulation of Committee objectives can be encouraged to take a broader view of their interest in the Authority as its effective "stakeholders."

*Staff recommendation:*

Our preliminary recommendation is that the objectives of the committee be as stated in #3.

**III. Composition of the Committee: How should the Committee members be composed to represent all stakeholders?**

*Alternatives:*

1. Members should be appointed from each customer class.
2. Members should be appointed proportionate to either the number of customers in each customer class or to revenues generated by each customer class.
3. Members should be chosen to represent customer classes, with the addition of standing members from the development community (e.g. BANN or AGC) and other members with expertise to assist the Committee. The Committee should be allowed to consult with an independent expert (maybe two, one on rate structure, one on utility financing).

**DISCUSSION, DIRECTION TO STAFF, AND POSSIBLE APPROVAL TO MOVE FORWARD WITH THE FORMATION OF A STANDING ADVISORY COMMITTEE (SAC) TO THE BOARD REGARDING RATES AND OTHER ISSUES IDENTIFIED BY THE BOARD**

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*Discussion:*

The solicitation of members for the RMRC attempted to find volunteers representative of customer classes. Unfortunately, certain customer classes were not represented because no customers volunteered for service. In the end, the Board appointed everyone who volunteered. This resulted in a very large committee (17 members) that was not particularly representative of TMWA's customer or revenue base.

In reality, it is not feasible to constitute a committee that is strictly representative of numbers of customers in a class or revenues generated from a class, simply because of the numbers of members that would be required would result in an unworkably large committee. If the Board believes that voting among the committee members should strictly represent customer classes, it will need to adopt some mechanism for weighted voting. The attached pie charts (**Attachment A**) show the number of customers by rate class and the water consumed by each class. From the charts it appears that some weighting or apportionment relative to the customer numbers or usage would be necessary to precisely represent each customer class. The Technical Advisory Committee counseled against attempting to weight votes to achieve representation. Staff does not necessarily advocate weighted voting, but does believe that some mechanism should be employed (perhaps a professional facilitator) to ensure that members representing a particular interest do not "capture" the agenda, or require disproportionate attention for their issues.

The RMRC advocated that members from the development community and professionals, including independent experts, should be included on the committee. Staff agrees that it would be useful to have these additional members. Staff recommends that any independent experts should be non-voting and should not be a TMWA customer in order to maintain independence in the process.

There are alternatives to appointing members by customer class. The LVVWD committee described above was comprised of members representing different community interests: e.g. small business, gaming, labor, environmental, golf course, etc.

*Staff recommendation:*

After discussions with the TAC, Member Geddes, and others, the staff recommends a ten member Committee, comprised of five members representing customer classes and four representing other stakeholders and community members with special expertise. These nine members could select the tenth member, who could also serve as an ombudsman. The role of an ombudsman should be given further staff review for consideration by the Board.

**IV. Selection of Committee Members: How should Committee Members be selected?***Alternatives:*

1. Interested volunteer members should be solicited by TMWA public outreach efforts and the Board should select representative members.

**DISCUSSION, DIRECTION TO STAFF, AND POSSIBLE APPROVAL TO MOVE FORWARD WITH THE FORMATION OF A STANDING ADVISORY COMMITTEE (SAC) TO THE BOARD REGARDING RATES AND OTHER ISSUES IDENTIFIED BY THE BOARD**

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2. Board members should each be allocated two to three member slots to fill by appointment.
3. Outside agencies, as determined by the Board, should select the members.
4. Other?

*Discussion:*

Selection of the initial RMRC membership proceeded through public outreach initiated by TMWA, followed by the Board approval of all volunteers expressing an interest in serving. As discussed above, the result was a large committee that did not represent all stakeholder interests well. The LVVWD utilized the second method in selecting members (two members were selected by each Board member). This method also does not guarantee a representative group of broad stakeholder interests.

One issue the Board should consider is whether to disqualify any members compensated for the sole purpose of participation on the committee by a customer or customer class. Staff feels strongly that the committee membership should be on a volunteer basis, and to allow compensation by a customer to any member creates a danger that the position advocated by the committee may be inadvertently biased by members with a financial interest in committee participation or in the outcome of committee recommendations. Such an individual may also face credibility issues with other committee members or the Board.

*Staff recommendation:*

Staff recommends that the Board recruit volunteer members from TMWA-generated outreach efforts to develop a relatively large panel of prospective members from which the Board as a whole can approve members. The Board should require disclosure by the members of any interest they have other than as a TMWA customer, and we recommend disqualification of any member who is being paid solely to advocate for a customer or customer class.

**V. Duration of Committee and Term of Members:***Discussion:*

Most of the impetus for the formation of the committee seems to have been generated by the relatively large incremental rate increases TMWA has been forced to consider in its first few years. It is likely that interest in the committee will decrease as rates stabilize. Nonetheless, the committee should probably be formed as a "standing committee," which can meet as frequently as the committee members deem necessary.

Because of the steep learning curve that members face to participate meaningfully in rate review, relatively long terms will help ensure that the committee can function efficiently and minimize TMWA staff time required for the initial education of committee members.

**DISCUSSION, DIRECTION TO STAFF, AND POSSIBLE APPROVAL TO MOVE FORWARD WITH THE FORMATION OF A STANDING ADVISORY COMMITTEE (SAC) TO THE BOARD REGARDING RATES AND OTHER ISSUES IDENTIFIED BY THE BOARD**

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*Staff recommendation:*

Staff recommends that the committee be formed as a standing committee, with members appointed for a minimum of two-year terms, or longer if desired by the Board. Staggered terms (e.g. beginning with half of the members with two-year terms and half of the members with three-year terms) so that not all members are replaced at one time would improve the continuity of the committee.

**VI. Reporting and Timelines***Discussion:*

The committee will be most effective if it is prepared to review issues well in advance of the time that recommendations will be needed by the Board. Staff recommends that prior to increasing any rates, tolls, or charges made for water or other service or products provided by TMWA, the Board direct the committee to examine any staff-proposed increase in rates, tolls, charges, and rate design and to provide advice to the Board with respect to those proposed increases and advice on any other matters as the Board requests. The committee would be provided reasonable access to authority staff and records in order to examine the proposed increase in rates, tolls, charges, and rate design. Staff recommends that a specified timeline be identified for each particular request for review.

*Recommendation:*

Following is a possible timeline that could serve as a general guideline for rate review, with other timelines to be developed at the Board's discretion:

- 105 days prior to proposed implementation date for rate change, staff makes recommendation to Board for proposed adjustments. The SAC is simultaneously charged with review.
- During the next 60 days, the SAC would complete initial review, including conducting workshops and public presentations.
- 45 days prior to implementation SAC would make presentation of preliminary recommendations to the Technical Advisory Committee and staff.
- 15 days prior to implementation, the SAC and staff would make presentations of their positions to the Board. In the event of divergent recommendations between staff and the SAC, formal action of the Board would be required to resolve the issues.

In addition, staff recommends the SAC begin meeting on a monthly basis as soon as they are selected, in order to begin their education regarding TMWA's financials.

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Attachments

**TRUCKEE MEADOWS WATER AUTHORITY  
MEETING MINUTES  
OF THE BOARD OF DIRECTORS  
February 16, 2005  
6:00 p.m.**

The Board of Directors met in the Sparks City Council Chambers, 745 4th Street, Sparks, Nevada. Vice Chairman Carrigan called the meeting to order at 6:05pm.

#1 ROLL CALL

Members present: Carlo Panicari, David Aiazzi, Pete Sferrazza, Mike Carrigan, and Jason Geddes.

#9 DISCUSSION, DIRECTION TO STAFF, AND POSSIBLE APPROVAL TO MOVE FORWARD WITH THE FORMATION FO A STANDING ADVISORY COMMITTEE (SAC) TO THE BOARD REGARDING RATES AND OTHER ISSUES IDENTIFIED BY THE BOARD

Vice Chairman Carrigan called for Public Comment. Diana Langs (SVGID) spoke in favor of moving forward with the committee. SVGID hired a consultant, since this is so complex. She would like to see the committee report directly to the Board. She would also like the City of Reno to pay for usage for water from hydrants for street and sewer cleaning as well as for developer use from hydrants. She would also urge the Board to look at the senior citizen issue.

Mr. Nielson endorsed Diane Langs' comments. He would like to include language in the charter, in addition to what is outlined in the Staff report, that SAC deal with any other issues the Board assigns to them. He would like to see the committee to look into a rebate program for seniors. Member Sferrazza asked if Mr. Nielson would like to be on the SAC.

Ms. Williams informed the Board that staff has incorporated a lot of ideas from various sources, including Member Geddes. There was much discussion regarding the roles and membership of the committee. Member Geddes requested further discussion with regard to this item, including the possibility of an ombudsman position; this could perhaps be a paid position housed at TMWA but reporting directly to the Board, giving consumers a person to bring their concerns to, such as customer, Ms. Patti Lee, who spoke earlier. There was general discussion by the Board with regard to if TMWA would ever be under the PUC. It was pointed out by Member Aiazzi that Sparks has been running the sewer plant and no one talks about putting it under the PUC. Discussion ensued around postponing action on this item until the next meeting, including a request from Ms. Williams regarding what, if anything, the Board would request from staff on this item for that meeting. Ms. Williams also noted that this staff report was sent to Assemblywoman Gansert. Member Sferrazza requested that the description of the position of ombudsman be refined so we have a job description and salary.

On motion by Member Aiazzi, second by Member Geddes, which motion duly carried by unanimous vote, the Board voted to continue this item until the next Board meeting.

#17 Adjournments

There being no further business to discuss, the meeting was adjourned at 11:05 p.m.

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Lisa A.Simcoe, Recording Secretary



## **STAFF REPORT**

**TO:** Board of Directors  
**FROM:** Lori Williams, General Manager/Sylvia Harrison, General Counsel  
**DATE:** March 10, 2005  
**SUBJECT: STANDING ADVISORY COMMITTEE COMPOSITION**

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### **Recommendation**

Staff recommends that the board authorize initiation of recruiting efforts to constitute the Standing Advisory Committee, and that members sought should have the qualifications discussed below, or represent specific customer classes.

### **Discussion**

At the last Board meeting, staff presented alternative proposals for the Board's consideration regarding the charter, composition, and implementation of a Standing Advisory Committee. The previous staff report on this topic from the February TMWA Board meeting is attached to this report for further Board consideration and review. The Board elected to postpone implementation of recruiting efforts pending further discussion and review and requested staff to present additional specific recommendations regarding the composition of the membership. The Board also requested additional recommendations from staff as to the possible role of an ombudsman. Staff has considered this request and has the following recommendations:

#### **Standing Committee Membership:**

The Board may need to be should be flexible as to the precise size of the Committee, because the success of recruiting efforts is difficult to predict. Filling the membership as described below, including an ombudsman, will result in a committee of between eleven and fourteen members.

Four to six members of the committee should be recruited to represent the following customer classes: Residential, Commercial, Multi-Family, and Large Irrigation. These members should be current TMWA customers who pay rates in one of these categories.

Three at large members should be selected as follows: one member should be selected from nominees suggested by the Builders Association of Northern Nevada; one from nominees suggested by the Reno/Sparks Chamber of Commerce (note – this member could also represent

**AGENDA ITEM #7**

the Commercial customer class); and one member should be selected from nominees suggested by the Nevada Water Resources Association (or the Board can request that NWRA directly appoint this member).

The Board may wish to select an additional at-large member from outside the immediate Truckee Meadows community (e.g. Carson City) who has relevant utility experience to offer an independent perspective.

The Board may wish to select one member to represent seniors and/or low income customers. This member may or may not be a residential customer, and could be otherwise qualified, such as an advocate for Washoe County Legal Services.

Up to three additional members should be recruited who have special relevant expertise and experience, preferably in one or more of the following areas: Financial, Economics, and Engineering. Ideal candidates representing one of these areas of expertise would have the following qualifications:

*Financial:* 10-15 years demonstrated business experience at a high level of responsibility in a medium to large business (at least \$50 million in annual revenues) One below), including experience in budgeting, strategic and financial planning, and financing.

*Economics:* 10-15 years demonstrated business experience in a medium to large business (at least \$50 million in annual revenues) applying complex statistical analysis, econometric modeling, forecasting, price modeling, and strategic planning.

*Engineering:* Registered Professional Engineer, 10-15 years demonstrated business experience including utility experience, master planning, familiarity with water and health regulations, construction practices, planning, design, operations and maintenance.

**Ombudsman:** Some consideration has been given to appointing an ombudsman who could act as a member of the Standing Advisory Committee, and also perform services as a facilitator for retail customers. In the event the Board wishes to proceed with the creation of an ombudsman position, the following will need to be considered:

Who will select ombudsman? Board, SAC, other?

Will the ombudsman be compensated? As an independent contractor? Other?

How will the ombudsman role be defined?

Based upon relatively high levels of customer satisfaction with TMWA staff customer representatives and a good track record with the dispute resolution/hearing officer process, staff envisions at most a part time position. If the Board determines the position should be compensated, staff recommends the SAC nominate three qualified candidates and that the board select one of these candidates to act as an independent contractor reporting directly to the Board, and who will be compensated with a monthly retainer.

Staff is prepared to recommend qualifications for this potential position. The Board will need to consider and approve an appropriate role for the position. An ombudsman would have to become very familiar with the rules affecting retail customers. Staff recommends that the role of the

**AGENDA ITEM #7**

ombudsman be to act as a customer representative to facilitate resolution of issues working within the framework of the existing rules and processes in coordination with TMWA staff. An ombudsman should not attempt to fashion remedies outside the scope of the rules, and should be sensitive to the need to treat customers consistently. We envision the primary role would be facilitating communications on behalf of customers uncertain of their rights and responsibilities, and communicating and coordinating with TMWA staff in resolving concerns and complaints. The ombudsman could also make recommendations to the staff or the Board regarding improvements to policies and procedures to better serve TMWA customers.

# TRUCKEE MEADOWS WATER AUTHORITY

## *Board of Directors*

**Wednesday - March 16, 2005 - 10:00 a.m.**  
**Sparks Council Chambers – Legislative Building**  
**745 Fourth Street, Sparks, Nevada**

### BOARD MEMBERS

Dave Aiazzi  
Mike Carrigan  
Jason Geddes  
Carlo Panicari  
Philip Salerno  
Pete Sferrazza

#### **1. ROLL CALL \***

Lori Williams opened the meeting at 10:08 a.m. and asked that the Board select an Acting Chair in the absence of Vice-chair Carrigan. A quorum was established.

Philip Salerno was selected as the Acting Chair for the March 16, 2005, meeting.

**MEMBERS PRESENT:** Dave Aiazzi, Jason Geddes, Carlo Panicari and Phil Salerno. Pete Sferrazza joined the meeting at 10:14 a.m.

**MEMBERS ABSENT:** Mike Carrigan.

Sylvia Harrison, Legal Counsel, was also present.

#### **7. DISCUSSION, DIRECTION TO STAFF, AND POSSIBLE APPROVAL TO MOVE FORWARD WITH THE FORMATION OF A STANDING ADVISORY COMMITTEE (SAC) TO THE BOARD REGARDING RATES AND OTHER ISSUES IDENTIFIED BY THE BOARD**

Lori Williams recalled the previous discussion of the proposals, including one to create an Ombudsman position. The purpose of the SAC (Standing Advisory Committee) is to review budgets, rate proposals and other matters as directed by the Board.

Pete Sferrazza joined the meeting 10:14 a.m.

During the discussion, it was explained that the SAC could provide an alternative to staff recommendations.

Diana Langs, Sun Valley GID (General Improvement District), suggested that SAC membership include an At-Large representative with experience in water related issues, such as Fred Schmidt.

Sylvia Harrison, General Counsel, outlined the recommendations in the staff report and suggested that a recruitment effort may provide an opportunity to identify those individuals interested in serving who have certain qualifications. Ms. Harrison noted that the Ombudsman position can be appointed and is a separate consideration.

Tom Stevens suggested that the membership include wholesale customers.

There was significant discussion about the committee's composition. It was suggested that rather than have a member suggested by the Nevada Water Resources Association, that position be filled from nominees of the Regional Water Planning Commission and that a minimum of three (3) residential customers and one (1) wholesale customer representative should be selected. Other discussion suggested that the number of members be limited to no more than eleven (11) members and that members not be hired or paid consultants representing a customer. As the discussion continued, it was pointed out that this would be an ongoing committee to provide recommendations for the board's consideration. The committee would most likely meet on a monthly basis depending on Board direction. Discussion then focused on the proposed Ombudsman position. It was suggested that an independent contractor be utilized to maintain independence from staff and be a part time position unless the Board later determines a full time position is warranted. It was emphasized that the position would report directly to the Board.

***It was moved by Dave Aiazzi, seconded by Pete Sferrazza, to establish a SAC consisting of eleven (11) members: one (1) each of the following customer types – commercial; irrigation; multi-family; senior citizen; wholesale; and three (3) residential users all appointed by the TMWA (Truckee Meadows Water Authority) Board; the Builders Association of Northern Nevada, Reno-Sparks Chamber of Commerce and the Regional Water Planning Commission to appoint one (1) member each. Duties of the SAC include, but are not limited to: budget and rate increase review and recommendations and other matters the Board may assign. The motion carried: Dave Aiazzi, Jason Geddes, Carlo Panicari, Pete Sferrazza and Acting Chair Salerno assenting; Mike Carrigan absent.***

***It was moved by Pete Sferrazza, seconded by Dave Aiazzi, to direct staff to develop a job description for an Ombudsman position, including a recommendation as to compensation for the April 20, 2005, meeting. The motion carried: Dave Aiazzi, Jason Geddes, Carlo Panicari, Pete Sferrazza and Acting Chair Salerno assenting; Mike Carrigan absent.***

## **17. ADJOURNMENT**

Acting Chair Salerno adjourned the meeting at 12:43 p.m.



## STAFF REPORT

**TO:** Chairman and Board Members  
**FROM:** Kim Mazeres  
**DATE:** July 5, 2005  
**SUBJECT: REQUEST FOR BOARD DISCUSSION, DIRECTION AND/OR APPOINTMENTS TO THE TMWA STANDING ADVISORY COMMITTEE**

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### RECOMMENDATION

The Board review the fifty-two (52) applicants for the eight (8) vacant customer positions on the Standing Advisory Committee, and take one of the following actions:

1. select the committee members today, based on submitted applications
2. select a subcommittee of the Board to review the applications and have the subcommittee select the committee members
3. select a subcommittee of the Board to review the applications and have the subcommittee bring back their selection recommendations to the Board and have the entire Board select the committee members

### BACKGROUND

At the March Board meeting, staff presented a report on the selection of a Standing Advisory Committee. A copy of this report is attached (attachment #1). At that meeting the Board approved the following motion:

***.....to establish a SAC consisting of eleven (11) members: one (1) each of the following customer types – commercial; irrigation; multi-family; senior citizen; wholesale; and three (3) residential users all appointed by the TMWA (Truckee Meadows Water Authority) Board; the Builders Association of Northern Nevada, Reno-Sparks Chamber of Commerce and the Regional Water Planning Commission to appoint one (1) member each. Duties of the SAC include, but are not limited to: budget and rate increase review and recommendations and other matters the Board may assign.***

The Builders Association of Northern Nevada has appointed Jesse Haw, the Regional Water Planning Commission has appointed George Ball, and the Reno-Sparks Chamber of Commerce

has appointed Greg Vorreyer from the Reno Hilton (who also served on the previous Rate-Making Review Committee).

The search for applicants for the eight customer representatives for this committee included recruitment on the TMWA website, newspaper advertisements in the Reno Gazette Journal, Sparks Tribune, Ahora, and Northern Nevada Business Weekly, a press release that was picked up by several media outlets, and a special bill insert during the month of May (attachment #2).

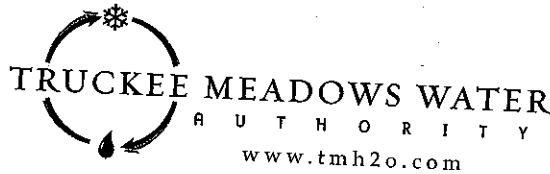
A total of fifty-two (52) applicants submitted their applications to TMWA. Copies of all fifty-two applications are attached (attachment #5). Staff has summarized these applications onto a spreadsheet – attachment #3. The applicant’s service locations have also been identified on a map of TMWA’s service territory -- attachment #4. Since a breakdown by geographic area may also be of interest to the Board, listed below are the various areas of town and the respective number of applicants from that area:

- East Sparks – 5 applicants
- Hidden Valley (not in TMWA’s service area) – 1 applicant
- Los Altos area, Sparks – 4 applicants
- North Valleys/Stead – 2 applicants
- Northeast Reno – 1 applicant
- Northwest Reno – 5 applicants
- Old Sparks – 2 applicants
- South Suburban Reno – 6 applicants
- Southeast Reno – 2 applicants
- Southwest Reno – 22 applicants
- Unknown – 2 applicants

As of today, no irrigation customer, nor either of the wholesale customers – Washoe County or Sun Valley General Improvement District – have submitted their application to serve on the committee.

## **Standing Advisory Committee Members Needed**

(See opposite side for details.)



### **Standing Advisory Committee Members Needed**

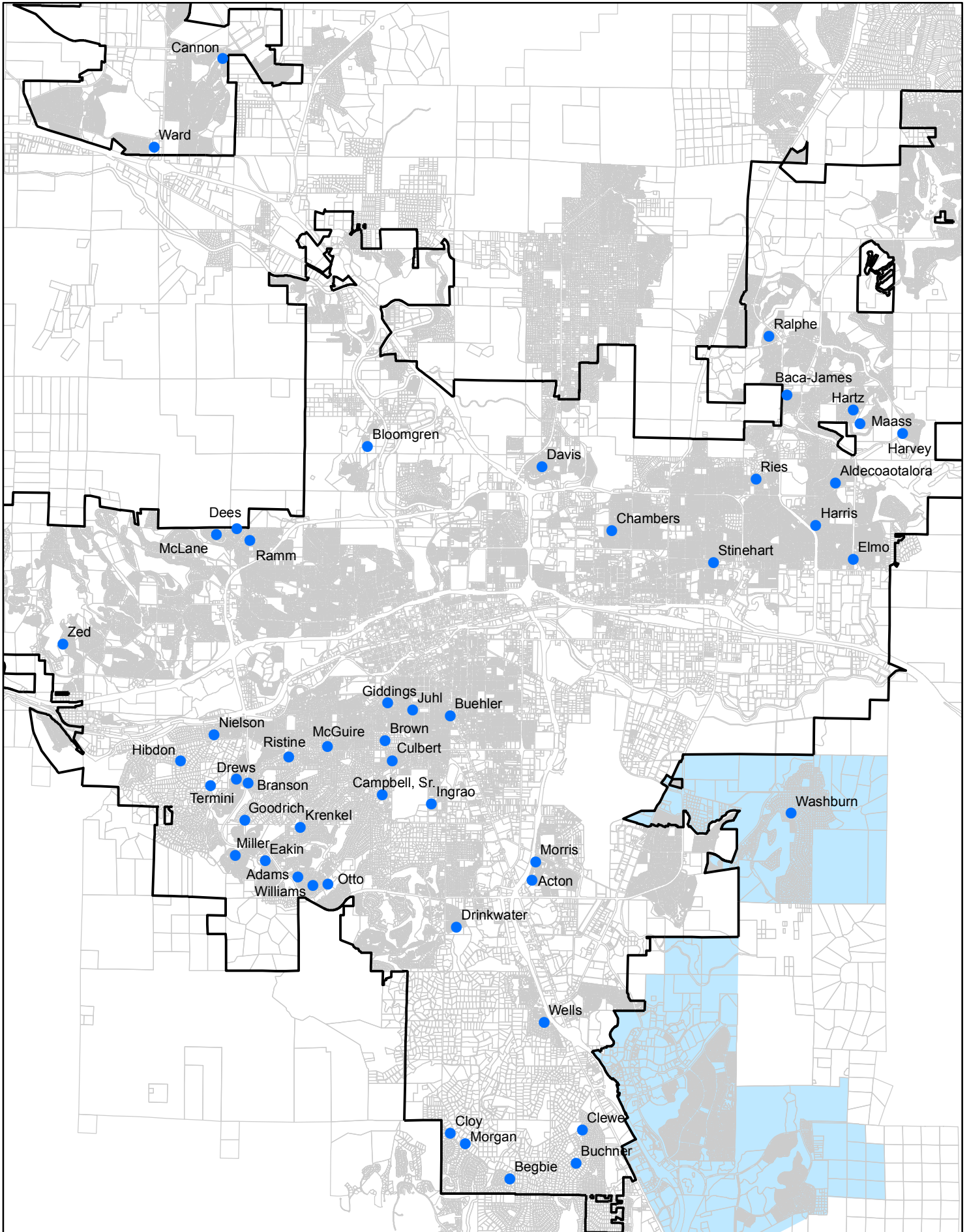
Truckee Meadows Water Authority (TMWA) is seeking volunteers who are interested in serving on the Standing Advisory Committee. This committee will be responsible for reviewing budgets, rate proposals and other matters as directed by the board.

Applicants must be TMWA customers, on either flat or metered rates. In addition, the TMWA Board of Directors has also requested that there be at least one member representing senior citizens. A maximum of eight customers will be named to this committee. Applications must be submitted by June 30, 2005, in the form of a letter or e-mail. Information required: applicant's name, address and phone number, along with the type of customer (residential, commercial, multi-tenant, etc.), an explanation of their interest in serving on the committee and any pertinent experience they might have. Please mail applications to Truckee Meadows Water Authority, P.O. Box 30013, Reno, NV 89520, ATTN: Standing Advisory Committee, or e-mail to [info@tmh2o.com](mailto:info@tmh2o.com), with the subject line: Standing Advisory Committee.

	<u>LastName</u>	<u>FirstName</u>	<u>Middle</u>	<u>City</u>	<u>Area of Town</u>	<u>CustomerType</u>	<u>Comments</u>
1	Acton	Richard	L.	Reno	Southeast Reno	Residential, metered	
2	Adams	Dean		Reno	Southwest Reno	Residential, flat rate	3/4" service
3	Aldecoaotalora	Pilar	M.	Sparks	East Sparks	Residential, flat rate	3/4" service with non-billing meter
4	Baca-James	Lillian		Sparks	East Sparks	Residential, metered	served on previous Rate-Making Review Committee
5	Begbie	James	R.	Reno	South Suburban Reno	Residential, metered, retiree	
6	Bloomgren	Kevin		Reno	Northwest Reno	Residential, metered	moved in on 12/14/04
7	Branson	Jim		Reno	Southwest Reno	Residential, flat rate, Senior Citizen	3/4" service with non-billing meter
8	Brown	Wendy		Reno	Southwest Reno	Residential, metered	recently converted (new move-in) from 2" flat rate
9	Buchner	Ernest	W.	Reno	South Suburban Reno	Residential, flat rate, Senior Citizen	1" service with non-billing meter
10	Buehler	Herman		Reno	Southwest Reno	Residential, metered	recently converted (volunteer) from 3/4" flat rate
11	Campbell, Sr.	Richard	G.	Reno	Southwest Reno	Residential, metered, Senior Citizen	
12	Cannon	Douglas	A.	Reno	Stead	Residential, metered	
13	Chambers	Robert	L.	Sparks	Old Sparks	Residential, flat rate, Senior Citizen	3/4" service with non-billing meter
14	Clewe	Press		Reno	South Suburban Reno	Residential, flat rate, retiree	3/4" service with non-billing meter
15	Cloy, CAE	Catherine	Sutton	Reno	South Suburban Reno	Residential, metered	Nevada Realtor Association EVP/CEO
16	Culbert	Harry	J.	Reno	Southwest Reno	Residential, flat rate, retiree	3/4" service with non-billing meter; utility finance experience
17	Davis	Robert	M.	Reno	Northeast Reno	Residential, flat rate, Senior Citizen	3/4" service with non-billing meter
18	Dees	Joan	E.	Reno	Northwest Reno	Residential, metered (plus rental property)	
19	Drews	J.	George	Reno	Southwest Reno	Residential, flat rate, Senior Citizen	billing 1 1/2" flat rate with 2" non-billing meter
20	Drinkwater	Michael		Reno	Southwest Reno	Residential, metered and soon will be a commercial customer 12,000 sq.ft. office bldg under construction to be completed August, 2005	Served on previous Rate-Making Review Committee
21	Eakin, Ph.D., LL.D.	B.	J.	Reno	Southwest Reno	Residential, metered and commercial, Senior Citizen	
22	Elmo	Cherin	D.	Sparks	East Sparks	Residential, metered	
23	Giddings	Joseph	A.	Reno	Southwest Reno	Residential, metered	1" service who volunteered for a meter
24	Goodrich	Mark	H.	Reno	Southwest Reno	Residential, flat rate	1" service with non-billing meter
25	Gur'Kovic	George		Reno		Multi-Tenant	Northern Nevada Apartment Association Lifetime Director
26	Harris	Mark		Sparks	East Sparks	Residential, metered	Public Utility Commission of Nevada staff member
27	Hartz	Clyde	Dwain	Sparks	Los Altos area	Residential, metered, Senior Citizen	
28	Harvey, P.E.	David		Sparks	Los Altos area	Residential, metered	
29	Hibdon, P.E.	Roy	H.	Reno	Southwest Reno	Residential, flat rate, Senior Citizen	1" service - on the volunteer customer list for retrofit; civil engineer
30	Ingrao	Jerry		Reno	Southwest Reno	Former residential flat rate and current commercial	

<u>LastName</u>	<u>FirstName</u>	<u>Middle</u>	<u>City</u>	<u>Area of Town</u>	<u>CustomerType</u>	<u>Comments</u>
31 Juhl, M.D.	Gregory	A.	Reno	Southwest Reno	Residential, metered	
32 Krenkel, Ph.D.,P.E. D.E.E.	Peter	A.	Reno	Southwest Reno	Residential, flat rate, Senior Citizen	1" service
33 Lichtenstein	Robert		Reno	unknown	unknown	UNR Director of Real Estate
34 Maass	Jim		Sparks	Los Altos area	Residential, metered, retiree	
35 McGuire	Neil		Reno	Southwest Reno	Residential, metered	Served on previous Rate-Making Review Committee
36 McLane	James	A.	Reno	Northwest Reno	Residential, metered	
37 Miller	Harvey		Reno	Southwest Reno	Residential, metered	
38 Morgan	L.	Robert	Reno	South Suburban Reno	Residential, metered	
39 Morris	Betty		Reno	Southeast Reno	Residential, metered	
40 Nielson	Ernest	W.	Reno	Southwest Reno	Residential, flat rate	1" service with non-billing meter; Senior Citizen Law Project Attorney
41 Otto	Robert		Reno	Southwest Reno	Residential, metered, retiree	
42 Ralphe	Susan		Sparks	Los Altos area	Residential, metered	
43 Ramm	Sally	Crawford	Reno	Northwest Reno	Residential, metered	Elder Right Attorney for the State
44 Ries	Karl		Sparks	East Sparks	Residential, metered	
45 Ristine	Barbara	Buckley	Reno	Southwest Reno	Residential, flat rate	1" service
46 Stinehart	Lurleen	J.	Sparks	Old Sparks	Residential, metered, Senior Citizen	
47 Termini	Anthony		Reno	Southwest Reno	Residential, metered	
48 Ward	Johnny		Reno	North Valleys	Multi-Family	Northern Nevada Apartment Association President Elect appears not to be a TMWA customers; appears to be a customer of Washoe County Utilities
49 Washburn	Douglas	C.	Reno	Hidden Valley		
50 Wells	Kris		Reno	South Suburban Reno	Residential, metered	
51 Williams	James		Reno	Southwest Reno	Residential, flat rate	3/4" service
52 Zed	Rajan		Reno	Northwest Reno	Residential, metered	

# SAC Applicant Distribution





## Meeting of the Board of Directors

### MINUTES

Wednesday, July 13, 2005, at 10:00 a.m.  
Sparks Council Chambers – Legislative Building  
745 4th Street  
Sparks, Nevada 89431

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1. *Roll call\**

Chairman Carrigan called the meeting to order at 10:00 a.m. Board Members Present: Chairman Carrigan, Vice Chairman Panicari, Member Geddes, Member Salerno; Board Members Absent: Member Aiazzi, Member Sferrazza. Staff Present: General Manager Lori Williams, General Counsel Sylvia Harrison

8. *Request for Board discussion, direction and/or appointments to the TMWA Standing Advisory Committee – Kim Mazeres - (ACTION)*

Kim Mazeres presented background on the Standing Advisory Committee (SAC). In March, 2005, the Board approved a SAC comprised of 11 members: 8 customer members and 3 members to be appointed by three local groups. The staff report explains everything that has been done since then. TMWA received 52 applications mostly from residential customers with several multifamily customers. Ms. Mazeres pointed out the map showing a geographic dispersion of those customers. No applications were received from any irrigation customers and at the time the staff report was written, nothing had been received from wholesale customers, Washoe County or Sun Valley General Improvement District (SVGID), as to what they might like to do. After the staff report was prepared, SVGID submitted an E-mail stating that they would like Fred Schmidt to be their appointee. SVGID also indicated that their general manager could be their selection to serve on the committee. Ms. Mazeres then asked the Board what process they would like to take to determine the method to choose the members of the SAC and reiterated that the only groups to select their own member are the Builders Association of Northern Nevada, the Reno-Sparks Chamber of Commerce and the Regional Water Planning Commission.

Chairman Carrigan expressed his thanks to the public and stated he has never seen this many people volunteer for a public committee. He felt the best option would be to select a subcommittee of the Board to review the applications and have the subcommittee bring back their selection recommendations to the Board and have the entire Board select the committee

members.

**MOTION BY MEMBER SALERNO SECONDED BY VICE CHAIRMAN PANICARI TO APPROVE RECOMMENDATION # 3: SELECT A SUBCOMMITTEE OF THE BOARD TO REVIEW THE APPLICATIONS, AND HAVE THE SUBCOMMITTEE BRING BACK THEIR SELECTION RECOMMENDATIONS TO THE BOARD AND HAVE THE ENTIRE BOARD SELECT THE COMMITTEE MEMBERS. MOTION PASSED UNANIMOUSLY.**

Members Geddes and Aiazzi volunteered for the subcommittee. Ms. Williams stated that staff would support the subcommittee by helping get any additional information required and setting up interviews, if desired. Member Sferrazza from the County was invited to sit on the committee if he chose to do so.

**MOTION BY MEMBER AIAZZI, SECONDED BY VICE CHAIRMAN PANICARI TO APPOINT MEMBERS AIAZZI AND GEDDES TO THE SUBCOMMITTEE WITH THE OPTION TO GIVE THE COUNTY MEMBER A SEAT IF THE COUNTY MEMBER SO CHOSE. MOTION CARRIED UNANIMOUSLY.**

9. *Adjournment (ACTION)*

**MEMBER AIAZZI MADE A MOTION TO ADJOURN, SECONDED BY MEMBER GEDDES. MOTION CARRIED UNANIMOUSLY.**

There being no further business, Chairman Carrigan adjourned the meeting at 12:09 p.m.

10. Next meeting will be held on August 10, 2005 at 10:00 a.m. at Sparks Council Chambers, Legislative Building

Approved by the TMWA Board of Directors in session on August 10, 2005.

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Corinne Cassell, Recording Secretary



## STAFF REPORT

TO: Board of Directors, Truckee Meadows Water Authority  
THRU: Lori Williams, General Manager  
FROM: Hilary Lopez, Senior Resource Planner  
DATE: September 21, 2005  
RE: **Request for Board Approval of Proposed Alternate Members to the Standing Advisory Committee**

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### RECOMMENDATION

The Board approve the proposed alternate members for the Standing Advisory Committee.

### DISCUSSION

At the July 13, 2005, meeting the Board asked staff to classify the 52 applications received for the Standing Advisory Committee (SAC) by customer type and created a subcommittee to review the applications and appoint eight members to represent the six customer classes previously identified. The identified customer classes and associated number of representatives for the SAC are:

- One wholesale customer representative
- One irrigation customer representative
- One multi-family customer representative
- One commercial customer representative
- One senior citizen representative
- Three residential customer representatives.

The subcommittee, comprised of members Dave Aiazzi, Jason Geddes, and Pete Sferrazza, met on August 23, 2005, and appointed eight SAC members and recommended six alternate members. Although the appointed members do not require further approval, the selected alternate members must be approved by the Board of Directors, as there had not been previous discussion regarding the use of alternates. Listed below are the appointed and proposed alternate SAC members and the customer class which they represent. A specific representative for Sun Valley General Improvement District was not selected. Alternates representing the wholesale and irrigation customer classes were not selected because TMWA only received one application in each of these categories.

<b>Customer Class</b>	<b>Appointed SAC Member</b>	<b>Alternate SAC Member</b>
Wholesale	Sun Valley General Improvement District	None selected
Irrigation	Neil McGuire	None selected
Multi-family	Johnny Ward	George Gur'Kovic
Commercial	Dr. B.J. Eakin	Michael Drinkwater
Senior Citizen	Ernest Buchner	Robert Chambers
Residential	Susan Ralphe Richard Acton Kevin Bloomgren	Jim Maass (for Ralphe) Ernest Neilsen (for Acton) Harry Culbert (for Bloomgren)

These members/alternates will join the three members/alternates already appointed to the SAC by the Builders Association of Northern Nevada, the Regional Water Planning Commission, and the Reno-Sparks Chamber of Commerce.

Staff sent a letter on September 7, 2005, notifying applicants as to the status of their application and the process for approval of proposed alternate members. The letter also encouraged all applicants, regardless of formal appointment, to participate in SAC meetings and indicated that staff will continue to inform them, if requested, of upcoming SAC meetings. The first SAC meeting is scheduled for September 29, 2005 at 10 a.m. at TMWA's office on Corporate Boulevard.

**MEETING MINUTES  
OF THE BOARD OF DIRECTORS  
September 21, 2005  
10:00 a.m.**

The Board of Directors met in the Sparks City Council Chambers, 745 4<sup>th</sup> Street, Sparks, Nevada. Chairman Carrigan called the meeting to order at 10:05 a.m.

**#1 ROLL CALL**

Members present: Chairman Mike Carrigan, Carlo Panicari, Dave Aiazzi, Geno Martini\* and Pete Sferrazza\*.

**#15 REQUEST FOR BOARD APPOINTMENT OF ALTERNATES TO THE STANDING ADVISORY COMMITTEE MEMBERSHIP AS RECOMMENDED BY THE SAC SUBCOMMITTEE OF THE BOARD**

Hilary Lopez, TMWA Senior Resource Planner, gave an update of the Standing Advisory Subcommittee action. Ms. Lopez presented the slate of Standing Advisory Committee members selected by the subcommittee. They are: Neil McGuire representing irrigation; Johnny Ward representing multi-family; Dr. B. J. Eakin representing commercial; Ernest Buchner representing senior citizens and Susan Ralphe, Richard Acton and Kevin Bloomgren representing residential customers. Also appointed to represent organizations are: Jesse Haw, Builders Association of Northern Nevada; George Ball, Regional Water Planning Commission and Greg Vorreyer, Reno-Sparks Chamber of Commerce. Sun Valley General Improvement District will represent wholesale customers.

She then presented the proposed alternate members of the committee. They are: George Gur'Kovic representing multi-family; Michael Drinkwater representing commercial; Robert Chambers representing senior citizens; and Harry Culbert, Jim Maass and Ernest Nielsen representing residential customers.

**Upon motion by Member Martini, second by Member Aiazzi, which motion duly carried by unanimous vote, the Board approved the recommendation as outlined by staff and appointed all committee and alternate members.**

**#21 ADJOURNMENT**

There being no further business to discuss the meeting was adjourned at 1:31 p.m.

Approved by the TMWA Board of Directors in session on October 19, 2005

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Corinne Cassell, Recording Secretary

Notes: Member Sferrazza was present for agenda items #7 through 21.

Jason Geddes resigned the TMWA Board on September 20, 2005 and the City of Reno alternate was unable to attend this meeting.

Phil Salerno resigned the TMWA Board on September 9, 2005 and Mayor Geno Martini is the new member representing the City of Sparks.



## STAFF REPORT

**TO:** Chairman and Directors  
**THRU:** Lori Williams, General Manager  
**FROM:** Hilary Lopez, Senior Resource Planner  
**DATE:** June 22, 2006  
**SUBJECT:** **Change in Multi-Family Customer Representatives to the Standing Advisory Committee (SAC)**

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### Recommendation

The Board appoint George Gur’Kovic as the primary multi-family customer class representative on the Standing Advisory Committee. Additionally, staff recommends that the Board:

- Re-open the application process to enable interested, qualified individuals to apply for appointment as the alternate for the multi-family customer class representative on the SAC; and
- Allow staff to administratively replace primary SAC members with the current alternate member if the primary member is no longer able to serve during their term of appointment.

### Discussion

The Board previously appointed Johnny Ward as the multi-family customer class representative to the SAC. Unfortunately, Mr. Ward is no longer able to serve in this capacity and has resigned from the SAC effective immediately. Mr. Gur’Kovic, the current alternate representative for that customer class, has expressed an interest in becoming the primary representative and staff is recommending he be appointed as the primary multi-family customer class representative.

At the time of initial appointment, Truckee Meadows Water Authority only received two applications for representatives for the multi-family customer class. Therefore, if the Board accepts staff’s recommendation to appoint Mr. Gur’Kovic as the primary SAC representative, staff requests that the Board re-open the application process so that interested, qualified individuals may apply to fill the alternate position.

As in this situation and from time to time in the future, SAC members may be unable to serve their full appointment due to unforeseen circumstances. In these instances staff is requesting the ability to administratively appoint the current alternate member, if they are interested, as the primary representative and advertise for potential candidates to backfill the alternate position. Staff would then bring information regarding the potential alternate candidates to the Board for consideration and approval.

**TRUCKEE MEADOWS WATER AUTHORITY  
MINUTES OF THE JUNE 21, 2006  
MEETING OF THE BOARD OF DIRECTORS**

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The Board of Directors met in the Sparks City Council Chambers, 745 Fourth Street, Sparks, Nevada. Chairman Carrigan called the meeting to order at 10:05 a.m.

1. ROLL CALL

Members Present: Chairman Mike Carrigan, Bob Cashell, Geno Martini, Judy Moss and Carlo Panicari

12. REQUEST FOR BOARD APPROVAL TO CHANGE THE MULTI-FAMILY CUSTOMER REPRESENTATIVE(S) ON THE STANDING ADVISORY COMMITTEE (SAC) AND TO APPROVE MEMBER REPLACEMENT METHODOLOGY

Hilary Lopez reported that the current representative for the multi-family customer class resigned. She requested that the Board appoint George Gur’Kovic, the current alternate representative for that customer class, as the primary representative and to re-open the process to recruit a new alternate. Additionally, as most customer classes do have alternates, she requested that if, in the future, the need arise, staff be given the ability to make this type of change administratively and then forward a new alternate candidate to the Board for approval.

**Upon motion by Member Moss, second by Vice Chairman Panicari, which motion duly carried by unanimous consent of the members present, the Board approved the appointment of George Gur’Kovic to the Standing Advisory Committee, and approved the new policy for member replacement as presented in the staff report.**

19. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 11:35 a.m.

Approved by the TMWA Board of Directors in session on July 19, 2006.

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Corinne Cassell, Recording Secretary



**TO:** Chairman and Board Members  
**FROM:** Lora Rose Richards, SAC Liaison  
**DATE:** March 7, 2011  
**SUBJECT:** Request for Board selection and appointment of new members for the Standing Advisory Committee

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**Recommendation**

Staff recommends the Board review applications submitted by local residents and appoint new members to the Standing Advisory Committee (SAC) in order to fill several vacancies.

**Background**

The SAC was created in 2005 to review budgets, rate proposals and other matters as directed by the Board. The SAC currently consists of Board-appointed representatives of eight customer classes and four other seats held by representatives of community-interest groups (*Attachment 1*).

**Discussion**

There are currently six vacant Board-appointed seats on the SAC. Staff has been recruiting new SAC members since December. A total of 11 applications were received:

- Irrigation class – 1 vacancy (alternate); 1 applicant
- Commercial class – 2 vacancies (primary and alternate); 2 applicants
- Residential class – 1 vacancy (alternate); 8 applicants
- Multi-family class – 1 vacancy (alternate); no applicants
- Wholesale class – 1 vacancy (alternate); no applicants

The applicants are summarized in the table below and applications submitted are compiled in *Attachment 2*.

Customer Class	Applicant Name	Comments
Irrigation (alternate)	Mike Heffner	Caughlin Ranch HOA Treasurer; metered residential customer
Commercial (primary)	Pat Martinez	Real estate manager for UNR non-campus properties; flat rate residential customer
Commercial (alternate)	Kevin Haddock	Principal with Testwave LLC which provides backflow calibration services. <i>Applied for consideration as either the residential alternate or the commercial alternate.</i>
Customer Class	Applicant Name	Comments

Residential 1 (alternate)	Kevin Haddock	Flat rate residential customer; see above.
Residential 1 (alternate)	George Jostlin	Metered residential customer; experience in government affairs and public relations; serves on a Reno NAB and participates in community organizations.
Residential 1 (alternate)	Jan Ramirez	Metered residential customer; background in geography and computers.
Residential 1 (alternate)	Paul Rose	Metered residential customer; experience as a water utility employee, holds water treatment, distribution and backflow/cross-connection certifications.
Residential 1 (alternate)	Tracy Sherwood	Flat rate residential customer; volunteers with local parent involvement and leadership councils
Residential 1 (alternate)	Jeff Spencer	Metered residential customer; practices construction law in Reno, background in economics and international affairs
Residential 1 (alternate)	Tom Taber	Flat rate residential customer; experience with irrigation, turf management, ecology, government and business; certified irrigation water auditor.
Residential 1 (alternate)	Vicki Teshera	Metered residential customer; experience as a water utility employee, holds water treatment and distribution certifications.

One application was received during the recruitment period from a community member who is not a TMWA customer. That application is not included in this package.

Staff is pleased to have such skilled and diverse applicants express interest in representing customer issues to the TMWA Board as part of the SAC. With only one residential customer vacancy at this time and several interested customers, the Board may take no action, appoint a new member, choose to add additional representatives to the SAC, or consider creating non-voting positions that enable those who have expressed interest to serve.

TMWA Standing Advisory Committee  
Term of Appointments  
as of January 1, 2011

Customer Class	Term Begins	Ends	Appointed Representative	Alternate Representative
Wholesale	1/1/2010	12/31/2011	Fred Schmidt (SVGID)	<b>Vacant</b>
Irrigation	1/1/2011	12/31/2012	Neil McGuire	<b>Vacant</b>
Multi-family	1/1/2010	12/31/2011	Jeannie Redinger	<b>Vacant</b>
Commercial	1/1/2011	12/31/2012	<b>Vacant</b>	<b>Vacant</b>
Senior Citizen	1/1/2011	12/31/2012	Ernest Buchner	Robert Chambers
Residential:				
Representative 1	1/1/2010	12/31/2011	Ron Turner	<b>Vacant</b>
Representative 2	1/1/2011	12/31/2012	Kevin Bloomgren	Harry Culbert
Representative 3	1/1/2011	12/31/2012	Susan Ralphe	Jim Maass
Appointments:				
BANN	1/1/2010	12/31/2011	Colin Hayes	Jim Smith
NNWPC	1/1/2011	12/31/2012	Barry Winzeler	George Ball
Reno-Sparks Chamber	1/1/2010	12/31/2011	Greg Vorreyer	Bruce Gescheider
Consumer Advocates Office	1/1/2010	12/31/2011	<b>Vacant</b>	<b>Vacant</b>

**Michael Heffner**  
**Caughlin Creek Road in West Reno**

I would represent Caughlin Ranch as a **Metered Irrigation Service customer**. My interest, as the Homeowner Association Board Treasurer, stems from our annual irrigation budget of \$350,000 - \$400,000. In addition to degrees in Chemical Engineering and an MBA, I have extensive background managing large businesses.

**Education**

1964-1969 Georgia Institute of Technology – BSc Chemical Engineering  
1979-1981 Rice University – Masters Degree in Business. Student body President

**Languages** Spanish, French

**Areas of Expertise**

- Managing business enterprises in developing country environments where skills in diplomacy, sensitivity to cultural nuances and project/organizational management are essential.
- Working with local and national governments (domestic and foreign) to achieve mutually beneficial government/business relationships.
- Managing health, safety, environmental and operational integrity issues in both large and small enterprises.

**Experience**

Board of Directors - Sulphco Inc - 2006-2009

- Sulphco utilizes high power ultrasonic technology to upgrade the quality of crude oil and crude oil fractions. I chaired the Governance and Nominating Committee and was a member of the Audit Committee.

British Petroleum - 1981-2001

- 1996-2001 President BP Algeria. Resident in London and Algiers. Responsible for over \$5bn of assets, consisting of a petroleum producing property and two natural gas developments. Retired in September 2001
- 1992-1996 Joint Venture Manager Colombia. Managed partner relationships with Colombian State Oil Company (Ecopetrol) and private partners Total and Triton for \$2bn Colombian oil and gas development. Also responsible for Health, Safety and Environment in South America.
- 1989-1991 Commercial Manager Gulf of Mexico. Responsible for long range business plans, capital project evaluation, natural gas marketing
- 1987-1989 Health, Safety, Environment Manager for Western Hemisphere. Led task force to negotiate proposed oilfield regulations with Federal Government.
- 1984-1987 Engineering Manager and Business Manager on \$2bn Alaskan oil project.
- 1981-1984 Planning Manager supporting Alaskan oilfield development

Bechtel Corporation - 1969-1979

- Served in a variety of cost, planning and construction roles in the Petrochemical Division of Bechtel in the US and Canada.

**Pat Martinez**  
**Mahogany Drive in South Reno**

Thank you for your time in discussing the opportunity of a position on the Standing Advisory Committee.

Please accept the following information as my application for membership on the committee.

- I am applying for the **Commercial category**
- I am a Reno resident and a TMWA residential account.
- Professionally, I work in real estate. I fit into the Commercial category through my professional duties and I work out of commercial offices in South Reno and in North Reno. The North Reno office is TMWA account.
- I provide a diverse amount of real estate services, but the most relevant to this committee is my position as Real Estate Manager for the University of Nevada. In this position I oversee the non-campus buildings and land holdings, including the commercial properties.
- I am involved with the business and commercial community on a regular basis. I am a current and past member of community boards and enjoy the opportunity to serve in capacities that enrich my personal growth and serve a municipal purpose.

Some relative professional memberships include:

- Nevada Water Resources Association
- Nevada Chapter of the American Planning Association
- Reno Sparks Association of Realtors

**Kevin Haddock**  
**West Peckham Lane in Southwest Reno**

I am applying to represent the **Residential customer class** since I am a customer at West Peckham Lane, Reno, Nevada. I understand that the meetings are monthly, and are held at the TMWA headquarters at 1355 Capital Boulevard at 3:00 p.m. I also understand that this is an application subject to review and approval, but if approved, I do accept, and I am open to additional questions via eMail or by telephone.

As a memo of public record, my company, Testwave LLC does do business with TMWA as a vendor. Testwave is the only legally accredited calibration laboratory in the State of Nevada providing calibration services to backflow prevention providers in all Counties of Nevada.

I am interested in helping TMWA review issues dealing with water delivery and allocation, water conservation, and increasing TMWA's profitability. My engineering and financial planning expertise should assist the Board and management in planning and resolution of issues.

**Biography**

Kevin Haddock is the Founder and President of Testwave LLC in Sparks, Nevada. Testwave has been profitable and continues to grow every year since its inception in 1994. He has owned three successful businesses in Silicon Valley before returning to Nevada in 1993.

Chair of the University of Nevada, Reno Electrical and Biomedical Engineering Department's Advisory Board, and is a liaison member of the University of Nevada's College of Engineering Advisory Board.

Member of the International Accreditation Service Technical Advisory Committee for calibration and testing laboratories.

Member of the Reno Tahoe Photonics group.

Volunteer for the Trail Center.

Associates Degree in Electronics Technology from DeVry University, Phoenix, Arizona.

Bachelors Degree in Electrical Engineering from Arizona State University.

31 years engineering and management experience in California, Arizona and Nevada.

**Additional Details**

Kevin Haddock has over 35 years in the electronics and metrology business. His career started while in high school in Carson City, Nevada, working at a

**George Jostlin**  
**Rocky Meadows Circle in South Reno**

Thank you for allowing me this brief opportunity to share a little bit about myself.

For the past 4 years I have had the pleasure of making my home here in the Metro Reno area and after 5+ years with Charter Communications my position was eliminated in a Chapter 11 corporate restructuring. With my move here as Charter's Director of Government Affairs and Public Relations, my position required me to be very active and visible within the community and I am very proud of the relationships that I have been able to forge in my short time here.

Being community minded, I have already been a past member of the board of directors for JDRF, an active member of both the Sparks (Northern Nevada) Chamber and the Reno-Sparks Chamber, EDAWN, NCET, NNDA, Tune into Kids, have volunteered with Junior Achievement numerous times assisting in fund raising efforts and currently serve as the Vice-Chair of the Reno Ward 2 South NAB and look forward to the process of joining the TMWA advisory board.

With water and conservation in general a local "must" due to our environment, I hope that my appointment to the board can go a long way in developing the type of awareness and proactive nature that will be necessary to maintain our type of life here in the Truckee Meadows.

For a brief period of time (August 2009 – mid December 2009) I represented Big Brothers Big Sisters locally with Fund Development, but unfortunately in early December of 2009 my mother experienced a stroke and I was required to spend dedicated time with her for recovery. When the organization decided it could not provide unpaid time off for me to care for her the remaining two plus weeks of the year I was compelled to leave. Since November 1, 2010 I have been employed as the Golf Authority Specialist for Sports Authority on Kietzke in Reno.

I bring with me a plethora of great personal business experiences from my many roles within the highly competitive cable and broadcast industries. Always a team player, former colleagues say that I possess an infectious, passionate personality that has a positive effect, both on team morale and in successfully achieving goals and objectives.

The following local individuals have agreed to provide you a recommendation; NCET's Dave Archer; Reno Mayor, Bob Cashell; Sparks Mayor, Gino Martini; EDAWN's Chuck Alvey; Reno Council members Dwight Dortch, Sharron Zadra and Dan Gustin; Sparks Public Information Officer Adam Mayberry; Sparks Chamber of Commerce Executive Director, Len Stevens; Reno Sparks Chamber's Tray Abney; Reno City Attorney John Kadlic; Reno Aces General Manager, Rick Parr; South Lake Tahoe's City Manager, David Jinkens; former Charter VP/GM Manny Martinez and former RTO Tournament Director, Michael Sterns among others .

In closing I would like to once again thank you for taking the time to consider me for a position on the TMWA Standing Advisory Committee.

**Jan Ramirez**  
**Riverview Circle in West Reno**

I am interested in joining your Standing Advisory Committee to help present the customer perspective.

I am a **residential customer**. I am interested in serving on this committee because I believe it would be interesting. I have a degree in Geography from the University of Colorado. My main work during my career was computer related, first Main Frames and later PCs. I did take a tour a few years ago of the water facility here in Reno. Certainly I am not an expert in this field but am an interested citizen. I have an interest in keeping our water as clean as possible and being as trying to ensure there is no waste, since water here in the Reno area is rather scarce.

If chosen to serve on this committee, I would endeavor to attend every meeting and to be prepared.

**Paul Rose**  
**Windstar Drive in Northwest Reno**

I am very interested in serving on your Standing Advisory Committee. I am a **residential customer**.

My interests are primarily based in TMWA's infrastructure, current and future. I also have interest in the continued quality of the water you serve your customers. Policies concerning rates and expansion also interest me.

My qualifications are as follows:

Interested Customer

- 25 year employee with the Truckee-Donner Public Utility District currently working as the Water Quality Tech. My previous positions were 12 years as Foreman of distribution and operations, after which I was the lead Inspector during the last big growth phase. I also worked with our engineer and planner on designs and specifications. I hold valid California Distribution 5 and Treatment 3 licenses. I also hold valid AWWA Cross-connection and Backflow Tester certifications.
- I own and operate a water system operation and consulting business, for smaller communities, based here in Reno. The business has been in operation for almost three years.
- I have well-rounded communication skills.

I have been given the opportunity to participate on your committee by the manager of our company with respect to time off.

It would be a great experience for me to participate on your committee. I feel that I can offer an educated opinion on many issues. I also plan to live in Reno for many years to come and continue as a customer of your district.

**Tracy Sherwood**  
**West First Street in Central Reno**

Customer class: **Residential**

I am interested in being on the SAC because I would like to help TMWA and its customers utilize our water supply in an efficient and responsible way.

In the way of experience: I have recently been appointed one of the Key Volunteers for the Air National Guard Base here in Reno, where my husband currently serves; I am the Chair-elect for the WCSD Parent Involvement Council and serve on numerous sub-committees attached to the council; have served on the WCSD Budget Savings Committee; and currently am a founding member of the Parent Leaders for Education, a parent advocacy group for Quality Education. I believe that my volunteer work with WCSD and the NVANG helps to show my commitment to our community and its continued positive growth. I think that serving on the SAC will help me to branch out and positively affect other areas of the community.

**Jeff Spencer**  
**Valley Wood Drive in Northwest Reno**

Please accept this as my application for the open **residential customer** position on the TMWA SAC. I am a California and Nevada licensed attorney practicing in Reno. The majority of my practice is construction law. The time commitment seems reasonable and I believe that I would add a fair amount of knowledge to the committee. I am a graduate of UNR with a dual degree in Economics and International Affairs and have lived in Reno since 1992.

Water is an essential resource in Northern Nevada and it governs how much Reno can grow in the future and our waters abundance or scarcity directly affects our quality of life. I am an avid gardener and understand the various uses of water. I would be happy to provide additional information if requested or appear for interviews. Thank you for your consideration.

**Thomas J. Taber**  
**Lodestar Lane in North Reno**

Customer Type: **Residential**

Interest Statement: Water is a necessity to all aspects of our community. The acquisition, distribution and pricing of this commodity are a part of our economic stability and growth. Education of all water users in the varying aspects of water consumption and conservation is essential to our future in the Truckee Meadows. Experience has proven that usage procedures can reduce the amount of water utilized in many applications without detrimental effects on individuals, businesses, irrigation, etc. My interest in water usage within the Truckee Meadows is founded in experience with athletic fields, ecology, individual, governmental and business applications.

Experience: Irrigation Association Certified Irrigation Water Auditor  
Ohio State University Sports Turf Management Certificate  
Past member: City of Reno, Parks and Recreation Board  
City of Reno, Environmental Board  
Facilitator and Member, Reno Youth Sports Association  
Washoe County Airport Authority, Noise Abatement Board  
Graduate, City of Reno, Leadership Reno, Inaugural Class

Occupation: Captain, United Airlines Retired  
Baseball Coach; Youth, High School and Semi-Pro; Independent Scout (Graduate, Major League Baseball Scout Development School)

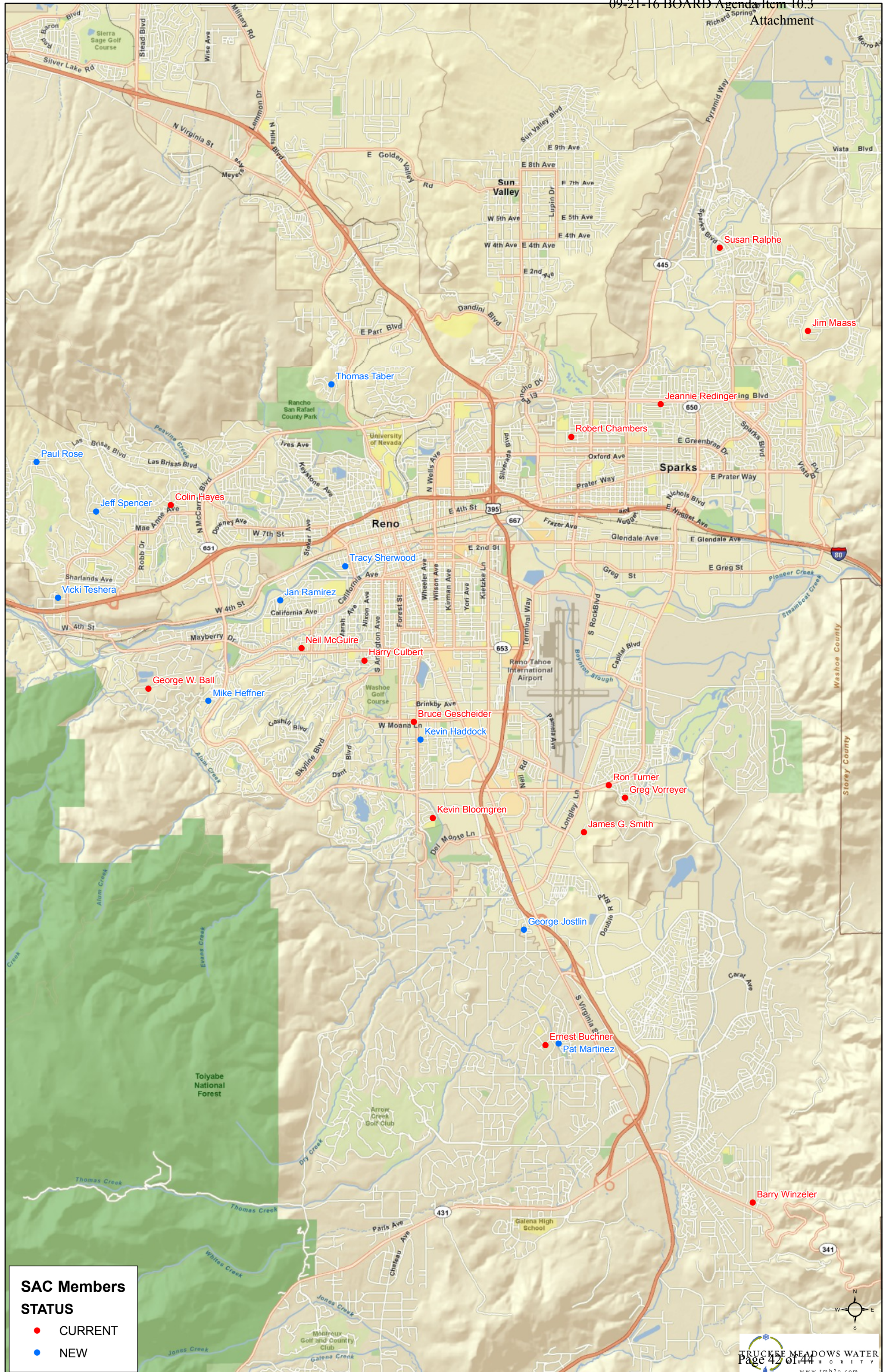
There are numerous additional volunteer positions that I have held within our community over the past thirty plus years. A full resume is available upon request.

**Vicki Teshera**  
**Provence Circle in West Reno**

I am writing to express my interest in a position with the Standing Advisory Committee. My husband and I moved to Reno in October 2006, following the birth of our grandson. Prior to that time, I had been employed by California Water Service Company for fourteen years, the last several years as the Customer Service Manager in the Livermore District. My duties included supervision of the office staff, meter readers and a serviceperson, and close association with our field office and staff, corporate office and other districts throughout the state of California.

California Water Service Company is an investor-owned utility company and, like TMWA, answerable to the Public Utilities Commission. I worked closely with our local manager every year on preparing the information for rate proposals and annual budgets. I served on a number of committees, both within the company and in cooperation with other water utilities. An important part of my responsibility at Cal Water, was to promote water conservation. We conducted a poster contest every Spring at our elementary schools, promoting "Water Awareness" and, along with several other local utilities, administered a toilet rebate program which encouraged all customers to replace old toilets with new, more efficient models. While employed by Cal Water, I became an active member of our downtown association, serving on its Board of Directors for several years, as President for two terms. In this role, I was able to further our conservation efforts through public outreach and community events.

I have maintained my State of California Department of Public Health certifications, and currently hold both a T-2 and a D-3 certificates. Although I have been away from customer service and the water industry for several years, I am still very interested in water supply, water quality and water conservation. I would appreciate any consideration you might extend to me regarding the position with the Standing Advisory Committee. Thank-you.



**SAC Members STATUS**

- CURRENT
- NEW



Washoe County  
Storey County

**Current Members (Red Dots):** Susan Ralphe, Jim Maass, Jeannie Redinger, Robert Chambers, Colin Hayes, Harry Culbert, George W. Ball, Bruce Gescheider, Kevin Haddock, Kevin Bloomgren, Ron Turner, Greg Vorreyer, James G. Smith, Ernest Buchner, Pat Martinez, Barry Winzeler.

**New Members (Blue Dots):** Thomas Taber, Paul Rose, Jeff Spencer, Vicki Teshera, Jan Ramirez, Neil McGuire, Mike Heffner, Tracy Sherwood, George Jostlin.

TRUCKEE MEADOWS WATER AUTHORITY  
MINUTES OF THE MARCH 16, 2011  
MEETING OF THE BOARD OF DIRECTORS

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The Board of Directors met on Wednesday, March 16, 2011, at Sparks Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada. Chairman Carrigan called the meeting to order at 10:02 a.m.

1. ROLL CALL

Members Present: Dave Aiazzi, John Breternitz, Mike Carrigan, Mike Cate, Bob Larkin\* and Geno Martini. Member Absent: Bob Cashell. A quorum was present.

*Member Larkin left at 10:42 a.m. He did not vote on Item 8 through 11.*

8. REQUEST FOR BOARD SELECTION AND APPOINTMENT OF NEW MEMBERS FOR THE STANDING ADVISORY COMMITTEE

Lora Rose Richards called the Board's attention to the applications received to fill the vacancies on the Standing Advisory Committee (SAC) and distributed a map showing where current members and applicants reside. The vacancies and applications are as follows:

Commercial: the primary and alternate positions are vacant – there were two applicants

Irrigation: the alternate position is vacant – there was one applicant

Multi-Family: the alternate position is vacant – there was no applicant

Residential: one alternate position is vacant – there were eight applicants

Wholesale: the alternate position is vacant – there was no applicant

Ms. Richards then asked for direction on how to proceed in the selection of the new members. Chairman Carrigan said that as there was the same number of applicants as there were vacancies for Irrigation and Commercial, these presented no problem. Vice Chairman Aiazzi thanked Ms. Richards for the map and said it appeared that an applicant from Northwest Reno was needed as the other areas were covered. Mr. Richards said that Mr. Paul Rose, an applicant, was in the audience. Mr. Rose does reside in Northwest Reno. Vice Chairman Aiazzi said that made things easy for him as the applicant chose to attend the Board meeting.

**Upon motion by Vice Chairman Aiazzi, second by Member Breternitz, which motion carried by unanimous consent of the members present, the Board appointed Paul Rose as Residential 1 (alternate).**

Ms. Richards said one of the applicants was willing to serve as the multi-family member saying that he had lived in a multi-family complex as a kid. Chairman Carrigan said that as applicant sat on another board in the Reno area, he would rather the seat went to someone who did not sit on another board.

Chairman Carrigan called for a motion to appoint the Commercial and Irrigation members.

**Upon motion by Member Martini, second by Member Breternitz, which motion carried by unanimous consent of the members present, the Board appointed Pat Martinez as Commercial (primary), Kevin Haddock as Commercial (alternate) and Mike Heffner as Irrigation (alternate).**

Vice Chairman Aiazzi said, having read Mr. Rose's application, the public should know that Mr. Rose has great qualifications and experience in the water industry. He is a 25-year employee with the Truckee Donner Public Utility District, currently working as a Water Quality Tech after working 12 years as Foreman of Distribution and Operations.

17. ADJOURNMENT

With no further business to discuss, Chairman Carrigan adjourned the meeting at 11.15 a.m.

Approved by the TMWA Board of Directors in session on April 20, 2011.

Respectfully submitted,

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Corinne Cassell, Recording Secretary

\*Member Larkin present for items 1 through 7 and items 12 through 17 only.